



**Minot State**  
**UNIVERSITY**

## ACADEMIC ADVISING NEWSLETTER

**OCTOBER 2017**

### **New Holds/Service Indicators in Campus Connection**

#### **WHAT IS THE PVT HOLD?**

Minot State University requires each student complete Haven – Understanding Sexual Assault—an online prevention program. The deadline for completion was October 1, 2017. A hold has been placed on students' Campus Connection accounts, for those who did NOT complete the course. The PVT (Prevention Violence Training) hold does prevent students from registering for spring semester classes. Students can find more information in the Public Information emails that were sent to their MSU email accounts. Specific instructions for students to log-in and complete the course are available below:

- Go to <https://www.minotstateu.edu/title9/everfi/> and enter Campus Connection username and password.
- Click on “Haven” or “Haven Plus” to begin the course.
  - Haven is required for all undergraduate students.
  - Haven Plus is required for transfer undergraduate students and all graduate students.
- Take Part 1 only, which students can expect to take 45 minutes. It does not have to be completed all at once.
- Pass the EXAM. Students need to retake the exam until they receive a passing grade. If students have any questions or concerns about this requirement, they can email [titleix@ndus.edu](mailto:titleix@ndus.edu) or contact the Title IX office at 701-858-3447.

#### **DATES TO REMEMBER**

**Friday, October 6**

Spring Semester graduation applications due to advisor

**Monday, October 16**

Midterm grades

**Friday, October 20**

Spring semester graduation application due to the Registrar's Office

**October 24 – 26**

Spring registration for currently enrolled students

**Sunday, October 29**

Last day to withdraw from all classes and receive a 50% refund

## WHAT IS THE PROVISIONAL ADMISSION HOLD?

This is new for the fall 2017 semester and is used to simply indicate if a student was admitted to MSU with provision. The hold will NOT impact student's ability to add/drop classes. Instead, the hold is to notify advisors of their advisees who need enhanced advising. A part of enhanced advising is for the student and advisor to meet early on in the semester to create an Academic Success Plan, discuss expectations, and schedule follow-up advising sessions. Advisors are also encouraged to use Starfish early alert and/or midterm deficiency reports. Once a student earns a 2.0 cumulative GPA for two consecutive semesters, advisors will work with department's administrative assistants to remove the Provisional Admission hold in Campus Connection. Advisors can find additional information in the Academic Success Plan booklet which is available online at <http://www.minotstateu.edu/advising/provisional-advising-booklet.pdf>.

## Transfer Tidbits

### COMPLETING GENERAL EDUCATION THROUGH TRANSFER

Students will have met their general education requirements if they meet one of the following:

- Successful completion of a four-year bachelor's degree from a regionally accredited degree granting institution.
- Successful completion of Associate of Arts (AA) or Associate of Science (AS) degree from a school within the North Dakota University System. (NDUS Policy Section 403.7)
- Successful completion of general education requirements at any North Dakota University System school will fulfill the North Dakota General Education Transfer Agreement (GERTA).

## Spring 2018 Registration

Current students will begin registering for the spring semester on their assigned registration time between the dates of October 24-26. In early October, students will be able to determine their earliest registration date and time in Campus Connection. Students should be reminded to take care of any holds they may have, as many holds do prevent registration (ie. Delinquent Account, Advisor, Department,

Financial Obligation Agreement, Student Health, PVT – Prevention Violence Training, etc.). Now is a great time to reach out to your advisees and encourage them to schedule an appointment to see you!

## The POWER Center: The Who, What, When, Where, Why and How

The POWER Center opened its doors initially in 2010, and has undergone changes and expansion since then. POWER is now comprised of two TRiO Student Support Services (SSS) grants from the U.S. Department of Education. The goal of Student Support Services is to increase the college retention and graduation rates of its participants. One SSS grant serves 200 students who are within taxable income guidelines and first generation students (who don't have a parent or guardian that has completed a Bachelor's degree); and the other SSS grant serves 110 students with disabilities. TRiO is a federally funded program and requires that all students served be U.S. Citizens or title IV financial aid eligible non-citizens, and they must be pursuing their first bachelor's degree. Additionally, students must have some type of academic need: an undecided major or career goal, high school equivalency (GED), a need for assistance to raise grades, low admission test scores, low grades in high school or college, have been out of the academic pipeline 5 or more years, lack of college level work, limited English proficiency or a predictive indicator. TRiO grants are awarded in five year cycles, and the POWER Center is midway through the current cycle.

TRiO programs have been around since the 1960s, and several rigorous evaluations have been performed. TRiO Works! By providing individual assistance for postsecondary course selection, financial aid options, scholarship information, financial literacy education, additional tutoring and instruction, assistance applying to graduate schools along with individualized counseling for personal, career, and academic information, and exposure to cultural events and academic programs, academic coaches at the POWER Center are able to get to know students, open relationships and help students set and achieve their individual goals. Many POWER staff members have additional training and access to assessments to help students get to know themselves better and find a major/career that "fits" them. Some of the tools used are the Myers-Briggs Type Indicator, the Strong Interest Inventory, StrengthsQuest, the LASSI, and others. When/if a student

changes their major, their POWER staff advisor/coach doesn't change, so they have someone that sees them through until graduation.

Annually there is a report on all students served, and the objectives we need to meet are:

72% of students persist from year to year,

92-96% of students served each year need to be in good academic standing

45% graduate within six years (by cohort)

There are 8 staff under the MSU POWER Center umbrella – Holly Major, Jesse Watson, Annette Clark, Keryl Lesmann, Johnna Torr, Tiffany Kvigne, and Mirta Fuentes. The POWER Center can be reached at 701-858-4047 and is located on the 2nd floor of the Student Center across from the Beaver Dam.

## Starfish Early Alert

### WHAT IS MY ROLE IN STARFISH EARLY ALERT AS AN ACADEMIC ADVISOR OR SUPPORT STAFF?

Academic advisors and support staff follow up on assigned advisees and students who they have a connection with as identified through the Starfish Early Alert system. This is the opportunity for advisors to communicate with students that a change is necessary and to activate outreach of additional resources that can support students' learning and goals. A quick listing of campus resources is available at [http://www.minotstateu.edu/advising/campus\\_resources.shtml](http://www.minotstateu.edu/advising/campus_resources.shtml). Advisors/support staff are asked to make notes on actions taken or clear the flag in the system when they have visited with the student regarding the issues raised. A response to the instructor who raised the flag can be generated at this time.

## SPRING 2018 First Year Experience (FYE)

### PRE-REGISTERED FOR FYE

An email was sent to students who pre-registered for a spring FYE on Friday, September 29. The email was to let students know that the Registrar's Office will be officially enrolling them in their FYE courses soon! In order for the Registrar's Office to add students to their classes, they will need to make sure they do not have any holds in their Campus Connection account.

## HOW TO ENROLL IN FYE

Students who still need to enroll in the spring FYE should first meet with their advisor to determine which FYE is appropriate. A list of learning communities offered in the spring semester can be found at <http://www.minotstateu.edu/cetl/pages/learning-communities-spring.shtml>. After visiting with their advisor, students will contact CETL to register.

## REPEATING THE UNIV 110

A stand-alone online 2 credit UNIV 110, Power of a Person, will be offered in the spring semester for students who did not successfully complete their initial attempt at the course.

If your student has a question about the FYE they selected, please have them contact the CETL office at 858-4040, Old Main room 101, or via email at [julie.keller@ndus.edu](mailto:julie.keller@ndus.edu).

## Spring 2018 ASC Courses Offered via DCB

As soon as the Spring 2018 DCB schedule of ASC courses is available, it will be posted on the MSU advising website at, [http://www.minotstateu.edu/advising/academic\\_info.shtml](http://www.minotstateu.edu/advising/academic_info.shtml).

## Veterans Affairs (VA) Student Benefits

### REPEAT COURSES

Students may not be certified for a repeated course if the original grade was a "D" or higher, unless a higher grade is specifically required for graduation. The VA will not pay for a student to repeat a "D" grade to simply improve their GPA. Students may be certified one time to repeat a course for which they have received an "F". Please contact the VA certifying official if you are planning to repeat a course.

### REMEDIAL COURSES

Remedial and deficiency courses are courses designed to correct deficiencies in basic mathematics, English, and reading at the elementary or secondary level. These courses can be certified as part of an approved program, but only for students for whom a verifiable need has been established. Keep test results and other documents in the student's file that support the student's need for remedial and deficiency courses.

Remedial and deficiency courses offered as independent study (online) cannot be approved and cannot be certified to VA.

## Transferring Advising Files

Remember to send the contents of students' advising files to the new department after students change their major!

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### Quote of the Month

“An advisor is someone who can equip students with specific strategies for success, and who can bring integration and coherence to the students' college experience—by promoting their appreciation of the college mission, the college curriculum (e.g., the purpose of general education), and the co-curriculum (e.g., the educational value of experiential learning outside the classroom).”

*Cuseo, J. (2012). Academic advisement and student retention: Empirical connections & systemic interventions. Retrieved from [http://uwc.edu/sites/uwc.edu/files/imce-uploads/employees/academic-resources/esfy/\\_files/academic\\_advisement\\_and\\_student\\_retention.pdf](http://uwc.edu/sites/uwc.edu/files/imce-uploads/employees/academic-resources/esfy/_files/academic_advisement_and_student_retention.pdf).*

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### ACADEMIC ADVISING COUNCIL

COLLEGE OF ARTS AND SCIENCES:

Christopher Keller, David Rolandson and Melissa Spelchen

COLLEGE OF BUSINESS:

Jennifer Malachowski, James Ondracek, Eileen Solberg  
and Lori Willoughby

COLLEGE OF EDUCATION AND HEALTH SCIENCES:

Kathy Hintz and Amy Roberts

ATHLETICS:

Steven Swenson

CENTER FOR ENGAGED TEACHING AND LEARNING:

Heather Martin