

November 2020

New Schedule Planner Tool in Campus Connection

Schedule Planner is a Campus Connection tool to help students find the best schedule. Students can search by mode of instruction, locations or by sessions. The software allows students to schedule breaks into their planning of courses. For example, if students know they have practice or work, they would enter those times in the break section. Courses at the designated time will not show as possibilities when generating schedules.

The Registrar's Office Campus Connection 'How To' videos might be helpful resources for both advisors and students to learn more about this new tool. Videos are found at, <https://www.minotstateu.edu/records/pages/how-to.shtml>. The videos related to this tool include the following:

- Schedule Planner: Login
- Schedule Planner: Filters
- Schedule Planner: Generating Schedules

If you would like a demonstration of the schedule planner tool, please contact Melissa Cantone in the Registrar's Office.

Student Intake Form in Starfish

Starfish has a new feature available to assist you as you work with your advisees! This fall the Student Intake Form was administered for the first time to our new first-year and transfer students, with 251 students completing the survey.

The results will help advisors better understand the needs of their advisees early in the semester. Student responses are viewable by advisors and may prompt discussions reflecting on advisees' strengths and areas for improvement.

Moving forward the survey will be administered at the start of each semester. More detailed information about accessing the results can be found on the [Starfish website](#).

DATES TO REMEMBER

November 16 – January 21
Virtual New Student Orientation

November 25 - 27
Thanksgiving vacation
(University closed Thursday)

December 14 - 18
Final Exams

January 11
Classes begin after 4pm



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**Academic Support Center
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MinotStateU.edu

Be seen. Be heard. Belong.



S/U Grading Option for Undergraduate Classes

Students have the option to convert any or all letter grades (A-F) earned in the fall semester to S/U grades. Students can change to S/U grading between December 14-30, 2020.

Students are encouraged to consult with their academic advisors (before making their decision). It is important for academic advisors to have a clear understanding of this policy and to assist their advisees in determining if S/U grading is the best option.

Specific details about the S/U Grading Option Policy – Fall Semester 2020 can be found [here](#).

Quote of the Month

Success is not final, failure is not fatal: it is the courage to continue that counts.
-Winston Churchill

Which of my advisees still need to enroll in Spring classes? Starfish can help!

Advisors can filter their advisees in Starfish to determine which students have or have not enrolled in courses for the upcoming semester. Instructions are available on the Starfish website:

https://www.minotstateu.edu/asc/_documents/starfish/Filter-for-Students-Not-Registered.pdf

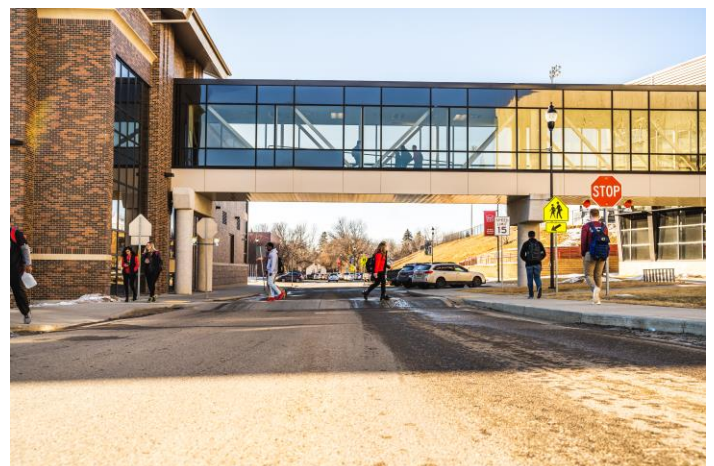
Once you determine which of your advisees still need to enroll, you can send an email directly from Starfish to remind students to meet with you, take care of holds, and register for classes!

Direct Link in Starfish

Do you use Starfish for scheduling student appointments? There is a new feature to simplify the process!

- From main menu in Starfish, click on your name, then Institutional Profile
- Under “Link to schedule an appointment with me”, click “Copy link to clipboard”
- To shorten the web address (URL), attach the direct link to text in Microsoft Word
- Add text to email signature font and/or include in email message to students

More detailed instructions can be found on the [Starfish website](#).



POWER

Earlier this fall the POWER Center received the good news that both TRIO Student Support Services grant applications were again successful, providing \$2.61 million to be used over the next five years to assist students who are first generation, low income and students with disabilities in pursuit of their Bachelor's degrees at MSU. The POWER Center can help students with individual tutoring, advice and assistance in course selection, assistance in applying for financial aid, financial literacy education and assistance in applying to graduate and professional programs. POWER stands for Providing Opportunities with Enhanced Resources. Some of the enhanced resources available to students are highly trained academic coaches, assessments and inventories to clarify major and career decisions such as the Strong Interest Inventory, Myers Briggs Type Indicator, Learning and Study Strategies Inventory, StrengthsFinder/CliftonStrengths, etc. and opportunities to tour graduate schools, participate in cultural events and learn more about careers. Virtual Job Shadow and online workshops in multiple topics are a few more of the exclusive opportunities of which POWER students can take advantage.

The POWER Center can assist advisors, too – stop by, call or email if you have students who may qualify for POWER or want to know if a student is eligible, and let us know how we can help. The POWER Center can be reached at 858-4047 or by emailing a POWER staff member; Holly Major, Keryl Lesmann, Johnna Torr, Paul Stroklund, Nicole DesRosier or Kelli Sem.

Spring 2021 First-Year Experience (FYE) Learning Communities

Information about the First-Year Experience at Minot State can be found at https://www.minotstateu.edu/asc/first_year_experience.shtml. From this site, students can select Learning Communities Spring 2021 to find information about enrolling in the FYE and view the options for the upcoming semester. Once students meet with their advisor and select the FYE, they can click on the link to the registration form. The Registrar's Office will then add students to the requested learning communities.

Questions about the FYE Learning Communities should be directed to Beth Odahlen at beth.odahlen@minotstateu.edu or 858-3177.



Academic Advising Council Members

College of Arts and Sciences:

Sarah Aleshire, Scott Kast, John Webster

College of Business:

Jan Reppow, Lori Willoughby

College of Education and Health Sciences

Lacey Corneliusen, Leisa Harmon, Chelsie Hultz

Professional Staff Advisors/Others:

Erik Kana, Kelly Lichtenberger, Heather Martin

National Academic Advising Association (NACADA) Resources

Academic Advising Resources in Response to COVID - 19

Virtual advising has become the new normal!

Are you seeking information to assist in academic advising during the COVID-19 pandemic?

Here are some resources from the NACADA Clearinghouse that may help you:
<https://nacada.ksu.edu/Resources/Clearinghouse/COVID-Resources.aspx>.

Certificate and Concentration in Leadership Available

The Looyenga Leadership Center, made possible by Roger and Ann Looyenga, now offers both a Certificate (9 credit hours) and a Concentration (12 hours) in Leadership Studies. Both programs are open to any interested student and are meant to be interdisciplinary to complement any major. Employers are looking for leadership skills and this is a great way for students to have those skills show up on their resume.

In addition to the academic programs the Looyenga Leadership Center is also offering several co-curricular programs such as Leadership Workshops and the Emerging Leaders Program, giving students numerous opportunities to develop their leadership skills.

For more information, contact Jim Sturm (james.p.sturm@MinotStateU.edu) or check out the website:
<https://www.minotstateu.edu/leadership/leadership-studies.shtml>.

Department/Division Chairs

When advising transfer students, it is important to know the Department/Division Chair when requesting a course equivalency. A list of the 20-21 Chairs is available below.

College of Arts and Sciences:

Department of Biology

Dr. Paul Lepp

Department of Criminal Justice

Dr. Gary Rabe

Division of Art, Broadcasting, and Professional Comm.

Bill Harbort

Division of World Languages and Cultural Studies

Dr. Robert Kibler

Department of Math & Computer

Scott Kast

Division of Performing Arts

Dr. Erik Anderson

Division of Science

Dr. Bryan Schmidt

Division of Social Science

Dr. Daniel Ringrose

College of Business:

Department of Accounting & Finance

Jay Wahlund

Department of Business Administration

Dr. Lori Willoughby

Department of Business Information Technology

Dr. Lori Willoughby

College of Education & Health Sciences:

Department of Addiction Studies, Psychology & Social Work

Dr. Paul Markel (AS/PSY)

Dr. Erik Kana (SWK)

Department of Communication Sciences & Disorders

Dr. Ann Beste-Guldborg

Department of Nursing

Dr. April Warren

Department of Special Education

Dr. Holly Pedersen

Department of Teacher Education & Kinesiology

Dr. Terry Eckmann