

University Cabinet Minutes
January 24, 2007
Westlie Room – 10:00 a.m.

Present: Caren Barnett, Tania Balas, Lynda Bertsch, Libby Claerbout, George Clark, Linda Cresap, Brad Damm, Ron Dorn, Julie Drum, Lisa Eriksmoen, Bryce Fifield, Sandy Foley, David Fuller, Russ Gagnon, Dale Gehring, Wylie Hammond, Rick Hedberg, Cathy Horvath, Dick Jenkins, Yueh-Ting Lee, JoAnn Linrud, Teresa Loftesnes, Wes Matthews, Neil Nordquist, Sandy Nordstrom, Leon Perzinski, Gary Rabe, Ann Rivera, Kim Thompson, Kris Warmoth, Jonelle Watson, and Deb Wentz.

Absent: Alexandra Deufel, Jared Edwards, and Ali Guitian.

Guests: Debra Chandler and Shane Larson

Dr. Fuller called the meeting to order at 10:00 a.m.

Approval of Minutes

Minutes of the December 20, 2006 meeting were approved as presented.

New Business

1. Calendar of Activities/Updates

Events to add to calendar:

January 25 – After Cabinet discussion in Multicultural Room at 7:30 a.m.

2. Current issues/Area reports

Leon Perzinski introduced Ann Rivera, Student Activities Coordinator as a new member to the Cabinet.

Gary Rabe introduced Libby Claerbout as the International Program Director.

MSU-Bottineau – currently looking into the possibility of a name change to better reflect their mission. The relationship with Minot State University would remain the same. Public input is currently being sought. The campus is also developing a focus for the campus and has chosen the theme of Nature, Technology, and Beyond. Currently looking into feasibility of starting a football team and a women's fast pitch softball team. Details are being worked out to make the first week of classes more of a workshop/field trip/seminar learning experience for students.

Human Resources – the Compensation Task Force presented their 5-year salary plan summary at a campus open forum on January 19th. Some suggestions that came from the forum include researching the validity of the faculty CUPA data for market rates, looking into comparisons for COB faculty, and looking at comparisons for the faculty in the health services area.

Enrollment Services – a “Beaver Bash” will be held on Saturday, January 27 for area HS seniors. Student Ambassadors are also needed and if anyone knows of qualified students, please forward their names to Shane.

Student Activities – a comprehensive review is being conducted on the Student Activity Fees.

Arts & Sciences – a very successful Martin Luther King, Jr. celebration was held on the 15th. Faculty from A & S will be traveling to area high schools to promote programs and aid in recruitment.

Open Position Updates:

AVP Enrollment Services – received 15 applications and have narrowed it to 3 candidates. The committee will be conducting telephone interviews on Monday. Hopefully information can be forwarded to the VPAA by February 2, 2007.

Dean Continuing Education – there are 2 finalists for the Dean of CEL – John Girard and Kris Warmoth. Public presentations will take place at noon on February 1 and 2.

Education & Health Sciences – presently looking at splitting Comm Disorders and Spec Ed into two separate departments.

3. Planning for Registration and Orientation – Shane Larson and Debra Chandler presented a proposed agenda for registration and orientation sessions to take place throughout the summer. The purpose of the schedule is to have new/transfer students connect with friends, the campus, faculty, classes, services, and much more. Sessions for both students and parents will be offered. The planning committee is evaluating the one time fee that they should charge to cover expenses. This will be included in the review of the student activity fees.

4. Red & Green Vision 2013 Awards – A draft of the award procedures was distributed. Any suggestions or recommendations to the criteria should be forwarded to Wes so he can take to the committee before a final version is submitted for approval.

5. President's Report – due to time constraints, everyone was asked to go through the report and attend the after cabinet discussions scheduled for the following morning should there be any concerns or issues they wish to discuss further.

6. Recognitions and acknowledgements – January acknowledgements were distributed prior to the cabinet meeting.

The meeting adjourned at 11:00 a.m. The next meeting is scheduled for February 21, 2007

Submitted by, Deb Wentz