

**University Cabinet Minutes**  
**August 25, 2010**

**Present:** Stephan Banister, Caren Barnett, Linda Benson, Lynda Bertsch, Libby Claerbout, Linda Cresap, Lisa Eriksmoen, Brian Foisy, David Fuller, Russ Gagnon, Dale Gehring, Rod Hair, Kevin Harmon, Rick Hedberg, Cathy Horvath, Dick Jenkins, Roger Kluck, Chase Lee, JoAnn Linrud, Teresa Loftesnes, Mark Lyman, Wes Matthews, Selmer Moen, Neil Nordquist, Sandy Nordstrom, Dennis Parisien, Marv Semrau, Kris Warmoth, Jonelle Watson and Deb Wentz

**Absent:** Brent Askvig, Conrad Davidson, Sandy Foley, Kelly Lichtenberger and Leon Perzinski,

**Guests:** Patti Fedje, Kevin Neuharth and David Roof

**Approval of Minutes**

The minutes of the June 16, 2010 meeting were approved as presented.

**New Business**

1. **Senate Reports:**

Faculty senate – Vice President Patti Fedje reported that the first executive meeting of faculty senate is tomorrow.

Staff senate – Benson reported that the fall kickoff at the zoo had 549 people attend. Special thanks to Sarah Walker, Connie Teets, Anton Huether and Karen Humphreys for taking care of all the details. In the future, this event may be a collaboration involving faculty senate as well. Faculty and staff senates are going to organize another Legislative Shadow Day for the upcoming session.

Student Government – no report

2. **Announcements/Acknowledgements/Calendar**

Reminder to everyone to get your events posted on the MSU calendar – helps to avoid double booking of major events.

NDCPD – everyone is invited to take part in the 20<sup>th</sup> anniversary celebration events slated for September 14 and 15

Arts & Sciences – had another successful summer theater season – 7,500 people bought tickets and we only had one rained out performance

Education & HS – N. Nordquist recognized various people for their help in getting Swain hall ready to move in. Special thanks to J. Bacon and C. Teets for organizing the faculty moves. On September 1 the NW area superintendants will be on campus for their fall meeting.

College of Business – special thanks to S. Walker and L. VanThuyne for their help in organizing the recognition event for MSM and JCEMP

Library – thanks to S. Henderson for serving as interim library director the past couple of years

Bottineau – thanks to K. Harmon for all the work done on the Passport Program

### 3. Campus Parking

To address some of the parking issues, R. Kluck informed the Cabinet of the following changes:

- a. Lot C – currently used as Admin/Student Center staff parking will be changed to Lot D and will be used for overflow parking from Cook and McCulloch Halls
- b. Unreserved parking outside of the Student Center will become Lot C for staff displaced from the original Lot C
- c. A new lot – Lot O will be located behind the Dome and will be used by Dome personnel
- d. Lot L will be used for academic buildings in that quadrant of the campus

#### Discussion:

- a. if you have special needs as far as parking goes, please let R. Kluck or B. Foisy know
- b. people displaced from their regular lot due to a campus event will have shuttle service available to their vehicles in the Dome Lot
- c. AJ Automotive will not be available soon as demolition is set to begin to make way for the apartment/office complex going up
- d. if we close a lot due to a special event, can we open it again once that event begins
- e. for special events, could we put guests north of the Dome and shuttle them to the location on campus?
- f. we will be meeting with Augustana Lutheran Church and Bishop Ryan HS to see if we can work out some type of arrangements for additional parking
- g. please have a couple of spots by Lura for clinic parking so students that use the student services in the lower level of that building have a place to park – R. Kluck will take care of reserving a couple of spots for Lura Clinic purposes
- h. should there be incentives offered for employees who carpool? This should be considered by the Sustainability Committee.

4. Area reports

International – 35 new students and 110 new Canadian. Scheduling has been difficult with this large number as there are many things that need to be attended to – may look at faculty and staff volunteering for certain things in the future i.e., picking up at airport, taking to the bank, etc. There will be some faculty and student scholarships available to visit Haarstad University College in Norway for a week at a time.

Athletics – tomorrow is tailgating and football under the lights! Friday is our first home soccer game with another game on Sunday. Get out and support the student athletes!

Plant – thanks to everyone for their patience with all the moves on campus

Residence Halls – 97% occupancy in Cook Hall; have had a few cancellations in Dakota and Crane to accommodate a few more students

Financial Aid – now reports to the Business Office due to the close alliance between the 2 offices

Business Office – has been busy getting year end information ready for auditors; will update fraud video participation as soon as things settle down

Marketing – share your success stories – always looking for highlights

NCATE Review – they will be here the 1<sup>st</sup> week in November

4. President's Report – areas discussed include:

First day enrollment increase

NSIC visit to campus in October

Trio grant (Title IV) was approved which is huge for MSU

Swain Hall opening & dedication

National Economics University in Hanoi

Geothermal project

Full report is available at

[http://www.minotstateu.edu/president/report/presidents\\_report\\_08\\_25\\_10.pdf](http://www.minotstateu.edu/president/report/presidents_report_08_25_10.pdf)

Meeting adjourned at 11:10 a.m.

Deb Wentz, Recording Secretary