

University Cabinet Minutes  
January 17, 2019

**Present:** Brent Askvig, Penny Belgarde, Lynda Bertsch, Paul Brekke, Angi Brown, Andy Carter, Libby Claerbout, Lisa Dooley, Anna Dykeman, Jeremy Feller, Laurie Geller, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Erik Kana, Jane laPlante, Mike Linnell, Teresa Loftesnes, Holly Major, Devin McCall, Janna McKechnie, Jacek Mrozik, Annette Mennem, Beth Odahlen, Kowan O'Keefe, Cari Olson, Gary Orluck, Rebecca Ringham, Steven Shirley, Brian Smith, Katie Tyler, Marc Wachtfogel, Doreen Wald, Jonelle Watson, Deb Wentz, and Brent Winiger

**Absent:** Andy Bertsch, Michael Brooks, Melissa Fettig, Steve Johnson, Jerry Migler, Leon Perzinski, Aaron Richard, Jessica Smestad, Laurie Weber, and George Withus

**Guests:** Lindsey Benson

**Approval of minutes:** minutes of the November 21, 2018 meeting were approved as presented.

## **New Business**

### **1. Senate Reports**

#### **Faculty Senate**

- No report provided

#### **Staff Senate**

Senate president, K. O'Keefe provided the following report:

- Staff Senate did vote in favor of implementing new summer hours; this proposal will be presented to the Faculty Senate as well as the Student Government Association before going to President's Staff
- C. Geyer was the high five recipient for December

#### **Student Government Association**

- No report provided

### **2. President's Report**

- B. Winiger, J. Migler, and President Shirley testified to the House Appropriations Committee yesterday on behalf of MSU and DCB; SBHE Chair Morton and Chancellor Hagerott from the NDUS also presented
- Committee members were very engaged and comments provided were positive; the committee does have members who are MSU alums
- One question asked was in regard to capital projects, which was not even discussed two years ago; we would be looking for backup generators for the Student Center and Dome
- The Governor's proposed budget included a 5% reduction to the current budget; the SBHE presented a needs based budget which would hold everything even
- With the Governor's proposal, we would have a \$3M gap to make up; under the SBHE it would be \$1.4M

- This committee will now make its recommendation to the full house; the bill then moves onto the Senate where the whole process is repeated
- A bill to recommend a new structure for governance in higher education was introduced; if supported it would need the vote of the people
- Another bill was introduced to conduct a study on MSU and two unnamed institutions to see if it would be beneficial for them to become private schools which means there would be no state funding if that were to happen
- The Chamber hosts legislative forums throughout the session; these are held every other Saturday morning at the State Fair Center; a schedule will be sent out and all are encouraged to attend
- The Governor has appointed T. Mihalick to fill a vacancy on the SBHE; Mihalick is from Minot and is an MSU alum
- The MSU Board of Regents will be hosting a legislative social in Bismarck on February 4
- M. Brooks sends out regular updates on the progress of meeting the HLC Assessment requirements - please read these
- Congratulations to L. Dooley on successfully defending her dissertation

### **3.\*Announcements/Acknowledgements**

VPSA – Monday the SGA appropriated money for a portable nursing station for mothers; there will be some governance changes taking place to better align academics, these include: access services, career services, and CETL will all be reporting to AVPAA, E. Kana; International programs will be under the supervision of the VPSA; looking at dining benefits for next year; proposing changes for food options; February 21-24 will host a Family Weekend

Athletics – undergoing a nationwide search for head soccer coach; very positive feedback with the Fun Zone under the air supported dome every Wednesday through February

VPAF – L. Weber has been on a lengthy jury duty; possibly have some upcoming renovations and repairs around campus

Advancement – the Alumni Speaker Series event scheduled for this evening had to be postponed due to the government shutdown; Elizabeth Smart will be speaking on campus April 17; Giving Day is set for April 10; currently working with departments on projects they want to have funds go toward; looking to see if it is feasible to run another Capital Campaign

University Communications – should have the first proof of Connections next week; Campus Highlights will be out this week

IR – Fact Book is on the IR web page; will be conducting the student satisfaction inventory this spring and faculty are asked to encourage students to participate; working with NDUS to identify at risk students

GBO – moved all non-print materials upstairs to provide room for the academic services renovation; installed two flat screen televisions upstairs to provide another study option

Career Services – will host a networking event for students; hosting a business/government fair; education fair will be forthcoming as well

Power – took a group of students to a Temple Grandin presentation in Fargo; will be going to Washington, DC over spring break

LCM – have had a lot of office visits from students seeking support; food pantry supplies go very quickly so please consider donating; will also be going to Washington DC during spring break – will be working at a homeless shelter; looking into service learning opportunities in the community

Alumni – Alumni appreciation night is February 1; Homecoming will celebrate 50 years of nursing and Honors; April 5 is our next Beavers, Brew & BBQ at Bones BBQ; May 3 is the Gala; faculty/staff giving – we are 7 short of goal to get to 50%

HR – working on paperless HR; tax laws have changed – use the pay check calculator (link is in public announcements); W2 will be available soon; work continues on data efficiency process

CETL – currently training new orientation leaders; still looking for leaders for welcome weekend; FYE is almost final for fall semester

AVPAA – working on details of moving the academic support services to the library; co-curricular committee is looking at assessment plan

Registrar – last day to add a 16 week course

Financial Aid – distribution of aid next week; we are not directly affected by the government shutdown; February 15 is the scholarship deadline

Veterans – payments have not been affected by government shutdown

Wellness – a diabetes prevention presentation will take place Thursday in the Westlie room; we now offer spousal membership in the Wellness Center

DCB – enrollment continues to hold steady compared to spring 2018; still have one more school registering dual credit students and enrollees in the Farm Business Management have yet to register; SRT is hosting Business After Hours this week

Marketing – will host a photo shoot on February 26 – please recommend any students that you know would be willing to participate; we have two new commercials airing; continue to shift to the new template for any web sites you have

International – working with students on taxes; will host a webinar for International students to help file US taxes; study abroad representative will be here on Monday

Diversity/NA – recruitment went well with visits to all tribal schools; all are invited to the powwow on April 26 & 27; we will not have a 1:00 grand entry on Friday the 26<sup>th</sup>, nor are we offering any educational programs for local elementary schools; hosted several diversity events during fall semester and they were well attended; on January 19<sup>th</sup> we will co-host the Women's March on campus – have six speakers slated for the rally

Enrollment – hosting an open house in February; working with College of Business on a virtual event; hosting webinars for high school counselors

NDCPD – programs have not shut down but we are watching DC very carefully – the shutdown has affected the grant production process; January 31 is Disability Day at the ND Legislature – we will highlight 2 or 3 projects; if you get a chance, stop by the east hallway of NDCPD and check out the display of children graduating from the Infant Development Program

Business Office – have a new hire to replace C. Lemer; tuition and fees are due next week; there will be required training for purchasing card holders; 1098T went out; 1099 forms going out soon

Security – incidences have been relatively low; Risk Management noted some areas of concern in regard to loading zones and cars blocking the area – signs have been ordered and we will enforce no parking in these areas

Title IX – assisted DCB with faculty and staff training; continue to meet the Resolution requirements; working with housing, student activities, and SAAC to host a Walk A Mile in her shoes event on April 4 at 7:00 pm to raise awareness of Sexual Assault Month; looking for student recommendations to serve on a Sexual Violence Advisory Committee

Housing – we are about ten students up from last spring; fall hiring is underway

Bookstore – successful rush in the bookstore – better than fall; graduation orders are open

CEL – migrated Blackboard to central server; made some changes in the Bismarck operations and they appear to be working well

Facilities – changing bulbs out to LEDs

VPAA – assessment work continues; February 19 is Assessment Day – focus will be on Gen Ed and Co-Curricular; Bachelors in Independent Studies and Science (Geology); theater is now under music and that is working well; conversations with colleagues continue with good turnout; March 27<sup>th</sup> will be the Higher Education Showcase at the ND Legislature – forward ideas to highlight for legislators

Adjourned at 10:30

Respectfully submitted, Deb Wentz