

University Cabinet Minutes
November 20, 2019

Present: Lynda Bertsch, Janel Bortoluzzi, Andy Carter, Libby Claerbout, Lisa Dooley, Anna Dykeman, Laurie Geller, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Erik Kana, Jane laPlante, Mike Linnell, Teresa Loftesnes, Holly Major, Janna McKechnie, Annette Mennem, Jacek Mrozik, Beth Odahlen, Leon Perzinski, Rebecca Ringham, Steven Shirley, Jessica Smestad, Karina Stander, Katie Tyler, Doreen Wald, Jonelle Watson, Deb Wentz, and George Withus

Absent: Brent Askvig, Penny Belgarde, Michael Brooks, Paul Brekke, Jeremy Feller, Melissa Fettig, Jerry Migler, Cari Olson, Gary Orluck, Bryan Schmidt, Brian Smith, Marc Wachtfogel, and Laurie Weber, Brent Winiger

Guests: Lyndsey Benson

Approval of minutes: minutes of the October 16, 2019 meeting were approved as presented.

New Business

1. Senate Reports

SGA

J. Bortoluzzi provided the following report:

- At their meeting on Monday, they had architects from JLG show the proposals for renovation of the Student Center; currently drafting a resolution in favor putting this to a vote of the student body and hopefully, it will pass so work can begin
- Working on getting free personal hygiene products available to students

Staff Senate

Senate vice president, L. Benson provided the following report:

- Take over night at the Starving Rooster netted us a little over \$200; maybe look at doing this once a semester
- L. Dooley was the latest high 5 recipient
- K. Stander will have a provide a professional development event on December 3 in the NW Arts Center
- Collecting food and a hats/gloves drive for the student pantry
- Offices are encouraged to decorate for the holidays; theme is Holiday movies and judging will take place on December 13

3. President's Report

- We have lost two very special friends of MSU over the past few weeks; M. Sandberg and G. Nelson were devoted supporters of Minot State and will be greatly missed
- At 11:15 today we will hold a press conference in Swain to announce a major gift to MSU
- The Student Center renovation will require the vote of the full student body; renovation will only include the first and second floors
- We are getting ready to move forward on writing a capital project request for Hartnett
- We will be hearing budget presentations December 4-6; these will be held in the Jones room and are open for anyone on campus to attend

- Communications Disorders had their site visit in October and all indications are that it went very well
- DCB has decided to discontinue their football program

VPSA – Cook Hall renovations are currently on hold as bids came in way higher than first thought; seven members of the intervention team are attending training in Fargo the rest of the week; Sodexo is closed Thursday – Sunday; arrangements have been made to have food available for students still in residence halls during the break

Athletics – hosting the U of Mary for wrestling on Sunday; we will be recognizing alum, Lou Trombetta who recently passed away

Advancement – held a successful Chamber ribbon cutting event in the Dome last week to kick off the renovations; currently raising funds for Summer Theater renovations; Challenge Grants due in December

Power – hosted a pie and refreshment event yesterday for students

Registrar – auditing grad applications for next spring

Marketing – hosted a focus group on November 6 for freshman students to gain insight as to what brought them here, what they like about MSU, etc.; photo gallery is updated and is available for web site updates, print materials, etc.; working on completing seven new videos for the web

Career Services – will host a December graduation celebration on December 10 in the NW Arts Center

Student Center – Sodexo is offering a thanksgiving meal tomorrow; late night breakfast will be held on December 16 – Let L. Perzinski know if you can help serve

Publications – there are significant savings to departments if you order during the bulk order request so please plan accordingly

Alumni – looking at hosting events in Florida and Las Vegas this year; thanks to faculty and staff donors we are now at 54% participation; KMSU auction is on December 5

ITC – there are a few computers around that need to be updated from Windows 7 – this version will no longer work after the first of the year so contact IT if you need an update

Housing – reviewing practices to improve retention in the residence halls; hired two new residence managers; MSU Well is hosting the healthy holiday challenge again; remember there is yoga offered on Wednesday s

Veterans – hosted many groups on campus during Veterans week; department is available for cultural presentations at department meetings – contact if you want a presentation

NA – Native American week events were successful; have been asked to present at a national conference in Las Vegas; NA club is moving forward with meetings; will be meeting with city officials to request that the city formally change Columbus Day to Indigenous People's Day

International – hosted the 10th annual photo contest; from 11-noon today there will be two study abroad panels held; our annual cultural celebration takes place tomorrow; religious holiday display will now be set up in the NW Arts Center; have reached the minimum number of students to participate in the Costa Rica study abroad opportunity – January 17th is the final deadline

LCM – the annual chili feed on Sunday was the best attended and raised the most money since it has been held; money will help fund students going to Costa Rica; student pantry is always in need of food – thanks to staff senate for your collection

Financial Aid – hosted a counselor workshop last week; working on transfer and new student awards

AVPAA – will deliver final report of the co-curricular assessment plan to the VPAA today

ASC – orientation is on January 10; summer dates will be forthcoming

Bookstore – have been very busy and expecting huge shipments next week; will host an open house on December 3 with refreshments and specials on merchandise

CEL – added two new majors to the MOU with MAFB – Entrepreneurship and Early Childhood

Enrollment – had 51 preview day participants on campus

VPAA – our 4-year HLC review is scheduled for April 11-12, 2022

Adjourned at 10:00

Respectfully submitted, Deb Wentz