

University Cabinet Minutes
January 20, 2021

Present: Lindsey Benson, Lynda Bertsch, Lisa Borden-King, Paul Brekke, Andy Carter, Libby Claerbout, Laurie Davis, Lisa Dooley, Anna Dykeman, Lori Garnes, Laurie Geller, Deb Haman, Kevin Harmon, Rick Hedberg, Erik Kana, Jane laPlante, Michael Linnell, Steve Lipp, Teresa Loftesnes, Holly Major, Janna McKechnie, Annette Mennem, Jacek Mrozik, Robert Norman, Beth Odahlen, Cari Olson, Gary Orluck, Leon Perzinski, Rebecca Ringham, Steven Shirley, Jessica Smestad, James Sturm, Katie Tyler, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger and George Withus

Absent: Jorge Baez, Penny Belgarde, Jeremy Feller, Tiffany Heth, Jerry Migler, Brian Smith, and Karina Stander

Approval of minutes: minutes of the November 18, 2020 meeting were approved as presented.

New Business

1. Senate Reports

SGA

- The first meeting of the semester will be held next Monday

Faculty Senate

- We are on round three in discussions for the budget and salary administration policy for faculty
- The restructuring committee is going to present two more models to the senate at the February meeting
- All academic program assessment reports have been reviewed and feedback was sent to chairs
- In the process of finishing the co-curricular assessment and feedback will be sent shortly
- Assessment day will be a virtual event via Zoom on February 16

Staff Senate

- Two staff senate scholarships were awarded
- S. Peterson was December high 5 recipient – still looking for nominations
- Dine to Donate event at Marcos on the 28th from noon – 8:00 and you will need to present the flyer for us to get 20% of sales; we are hoping to have one of these events on a monthly basis
- We have a customer service brochure that was sent out in December and is now posted online

2. President's Report

- This past Monday, Dr. Migler, B. Winiger and Dr. Shirley were in Bismarck to present in front of the Senate Appropriations committee; everything went fine with very few questions
- What the Governor recommended in December and what the SBHE proposed is about a \$5M difference for MSU
- The Legislature will make the determination
- Will return to present to the House Appropriations committee sometime in March
- Minot area legislators on Senate Appropriations include K. Krebsbach and D. Hogue

- The one capital project we have is the Hartnett renovation; did get to talk about that building and provide some information even though it will likely not be funded
- R. Hedberg will testify tomorrow for the Challenge Grant bill
- There may be times when we receive requests for more information and the turnaround time to submit information is very quick so if you get a note from Dr. Shirley please respond as soon as you can
- COVID vaccine is starting to roll out and there has been some discussion on the priority list and where HE falls into the proposal; an Ethics Board completed the prioritization and put K-12 at a higher priority than HE; it will be sometime before HE staff will be able to get vaccinated

3. Acknowledgements/Announcements:

Wellness – currently conducting a stress relief bingo activity; Biggest Loser is starting next week; still have yoga

Athletics – full swing with winter sports; working with NDHSA on State B tournaments that will be held in the Dome – both boys and girls; there will be limited attendance and they are looking at splitting games up into different sessions

International – we have 10 new international students start this semester; the Costa Rica study tour has been pushed back to spring of 2022; US/Canada border still closed through February 21st

HR – TIAA virtual sessions are available; there are also updated links to People Soft

LCM – we will have Soup Tuesday next week in the atrium; it will just be a grab and go event

NDCPD – interviewing for the vacant position (Garnes); did lose an employee due to COVID; still following strict protocols regarding COVID; will be hosting a virtual retirement on Sunday for B. Askvig; a Zoom link is included in daily announcements

VPAA – good to see students back on campus; have held several strategic planning meetings and have prioritized requests and have sent these recommendations to President's Staff; please complete the online survey in regard to strategic planning; focus groups will meet in the next few weeks; will host a retreat at a later date

Student Health – flu vaccine is still available; we do have rapid testing available for those who are experiencing symptoms; still testing at the Dome on Tuesdays and Fridays between 8:00 – 10:00; 129 tested yesterday; have an open position for a nurse practitioner; thanks to all those who have volunteered during the testing events on campus

VPASA – we no longer have our own contact tracing team and now we rely on the UND team; we have a new self-report form on our COVID web page; information will be sent directly to the VPASA; strategic enrollment management group is back to work; plan is to do two department visits per month

Advancement – still conducting donor visits to other states as well as local; record year of fundraising within calendar year of 2020 - \$11.2M given to MSU; since July 1 we have added 21 new endowments; summer theater phase one has started and due to the mild weather, work continued into January; will solicit bids for

phase 2 hopefully in February; construction won't start until fall as we are hoping to have productions this summer

Military Resource Center – completing the Corrective Action Plan with the DoD; almost done with the ICP review; will be part of the ND Veterans Education Training program for the NASPA conference at the end of February

AVPAA – gearing up for new student summer orientation planning and currently accepting applications for student orientation leaders; accepting FYE applications for fall

Library – this coming Saturday we begin our new hours from 1:00 – 5:00 and we are hoping that the students take advantage of the change as this was done at their request; this Friday, via Zoom, we will be interviewing a candidate for the instructional and reference librarian position

U Comm – working on Spring Connections; hope to have the Presidents/VPAA honor roll lists completed and sent for publication this week

Marketing – busy with placing ads across various social media applications; finished the fall campaign and are currently analyzing data; working on updating photos for various publications; hoping to do new videos as some are several years old - will be working with departments to get these updated

Power – had several students graduate in December; have openings available for students to take advantage of services

Alumni – things are starting to get back to a little more normal – we are planning alumni visits to Arizona and Florida this spring; we will have our appreciation night on January 22 (WBB) and January 29 (MBB) with free slices of pizza and bottled water that guests can take to their seats and enjoy during the game; planning for our annual Gala on May 7; faculty and staff giving is down slightly with just under 50% participation

NA – the club is still meeting virtually; powwow is set for April 30 and May 1 but is subject to change depending on COVID activity

CEL – off to a good start in online classes with a number of sections added; encouraging course development where there is a demand

IR – working on updates to SAM, Fact Book, and Common Data set; started the IPEDS winter survey collection; our 6-year graduation rate is 54% which is the highest in school history

Question about what SAM is – report that considers not just first time, full time students but all new students and whether they graduate or are continuing at any institution – not just MSU

Security – have had a few more calls with the return of students to campus – nothing major; with sporting events taking place, we provide security for all competitions; risk management loss control procedures have changed slightly; pleased to have a CJ intern helping in the department this semester

Student Center/Life – activities are picking up again with the start of the semester; had 300 participate in a virtual bingo event – thanks to LCM and Alumni for providing prizes; many weekly and monthly events from theater tickets to project boxes

Registrar – dealing with the usual beginning of semester craziness

Looyenga Leadership – have 30 leadership workshops this semester – option of participating in person or virtual; next week will start the emerging leadership program with 32 students

Enrollment – starting spring virtual fairs; looking forward to in person orientation

Publications – very busy start to the semester

Special thank you to Doreen for coming into work on Sunday to make some corrections to our Senate Appropriations presentation before our Monday meeting in Bismarck

Business Office – busy with tax forms; tuition is due next Wednesday; working on CARES Act reporting; reminder that the fraud training, which is required of all FT benefitted faculty and staff, needs to be completed by the end of the month

Financial Aid – disbursement will take place next Wednesday; remind students they need to complete any 2021-22 scholarship applications by February 15; also remind them to complete the 2021-22 FAFSA

VPAF – received notice that we will receive around another \$2.3M government dollars to help mitigate the impact of the pandemic; budget season is getting into full swing

IT – we have two warehouses full of equipment that will be put into classrooms over the next 6 months; received a donation of 189 laptops from the Hess Corporation – these can be checked out by faculty, staff, and students if needed for off-campus work and classes

Housing – currently accepting applications for fall 2021; we will start hiring student staff for next year at the end of this month

Adjourned at 10:30

Respectfully submitted, Deb Wentz