

University Cabinet Minutes  
April 21, 2021

**Present:** Jorge Baez, Lindsey Benson, Lynda Bertsch, Lisa Borden-King, Paul Brekke, Andy Carter, Libby Claerbout, Laurie Davis, Lisa Dooley, Anna Dykeman, Lori Garnes, Laurie Geller, Deb Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Jane laPlante, Michael Linnell, Steve Lipp, Teresa Loftesnes, Holly Major, Janna McKechnie, Jerry Migler, Robert Norman, Beth Odahlen, Cari Olson, Leon Perzinski, Steve Shirley, Jessica Smestad, Karina Stander, James Sturm, Katie Tyler, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger, and George Withus

**Absent:** Penny Belgarde, Jeremy Feller, Erik Kana, Jacek Mrozik, Gary Orluck, Rebecca Ringham, and Brian Smith

**Guest:** Melissa Cantone

**Approval of minutes:** minutes of the March 17, 2021 meeting were approved as presented.

**New Business**

**1. Senate Reports**

**SGA**

- New officers are in place
- Tomorrow we will be having campus cleanup for Earth Day
- Will hold an in-person meeting next Monday

**Faculty Senate**

- Had college elections and had a good number of faculty running
- We have selected a Distinguished Lifetime Educator – Dr. Audrey Lunday who was in the CD department for a long time – she will travel back to Minot to accept the award at the recognition event
- FYE review committee sent in final report to Senate; Staff Senate had a fair amount of input into this; changes will not go in effect fall of 2022
- Ad hoc Gen Ed committee will give report on May 6; work will continue in the coming year
- Fall/summer classes and precautions we need to take; faculty think summer will be as we currently are with more normal in the fall

**Staff Senate**

- L. Dammen is the April High 5 recipient
- Team shout outs for ITC and Student Health
- Currently holding elections
- Staff satisfaction survey is open until April 30
- Auction ends at noon today
- Raffle tickets are available through May 7
- Dine to donate has raised around \$700; will have a last one in May
- We raised about \$800 during Giving Day; donated a \$1,000
- Joseph Flynn was here last week; had a pretty decent turnout; recordings are available

- Will have a few minor changes to the bylaws as well as the staff handbook

Dr. Shirley recognized L. Benson on receiving the President's award from the ND Association of Student Financial Aid Administrators (NDASFAA). As well, she also successfully organized the first ever NDASFAA virtual conference which included over 80 financial aid professions and presenters from across the country.

## **2. President's Report**

- Thank you to everyone who participated in the Annual Giving Day
- Yesterday the Senate approved the HE funding bill as it was presented from the house
- Plan to host campus forums on May 6 and 7
- The Challenge Grant bill is still not final
- We are seeing some signs of getting back to a more normal mode of operation – sat in on the Staff Senate meeting yesterday in the Westlie Room with some members participating via Zoom; the upcoming SBHE meeting will be an in person meeting as well as the Board of Regents meeting; we are also hosting the MSU Gala and Powwow after taking last year off
- Our plan is to transition throughout the summer, to a normal kick off in the fall with people back on campus
- Thanks to all who attended the listening sessions or filled out the survey from the SBHE/NDUS for the president's evaluation

## **3. Acknowledgements/Announcements:**

Career Services – helping with many resumes, job interviewing skills, graduation, etc.

Wellness – many things taking place: volleyball intra murals, frisbee golf, mile high climb on the rock wall, marathon in May to name a few; collaborating with Title IX on the Chalk Walk and the new Tennis Club with MLife

Registrar – tickets are now available for graduates to invite people – they will be limited to 4 per student

Athletics – will have in an announcement in a day or so about a student athlete who was named the NSIC William Britton Scholar athlete of the year; congratulations to both men's and women's hockey teams on another great year; baseball and softball games continue

International – busy with taxes for Canadians; OPT apps are open; I20 signings going on

HR – happy Admin Professionals day; flex amount was raised for dependent care account; please review student positions and please audit to see if you need to keep position open or close it out

Title IX – Chalk walk is on Monday at 3:00 in front of Wellness

LCM – food pantry now has frozen food that students can take – distribution is every Wednesday from 6-7; are looking for more food donations; thanks to the Powwow as they are collecting during this event

NDCPD – COVID access to vaccine money is going out for people with disabilities; Putting Faith to Work with area churches to welcome people with disabilities; MSU is now an ECHO hub which is a style of distance

learning for mainly medical professionals but also for educators; have hired four new staff this week; space continues to present challenges and three professionals are working from home; thank everyone for Giving Day donations to the A-Step program; also thank you to Connections magazine for the NDCPD 30 year anniversary story; thanks to H. Pedersen and J. Webster for the virtual conference they arranged on disability and spirituality

VPAA – working on strategic plan retreats; thanks to K. Harmon and all departments to talk about recruitment and enrollment; EERC internship over the summer and student Benjamin Yang was selected

Student Health – we had 64 mass testings on campus since fall; we are at about 632 positive cases during this time; although we are winding down on testing events you can still get tested by appointment at the clinic; vaccine clinic is this Friday

VPSA – we hope to continue to host vaccination events during the summer if First District wants us to do so

Advancement – thanks for everyone who participated in Giving Day; raised \$266,000 with 2017 gifts from 1310 donors; T. Loftesnes is retiring and we will be hosting a social on May 11 in the Westlie Room; with people becoming more comfortable with vaccinations, our major gift officers are able to get out and make more face to face meetings with donors

Military Resource – good event for welcome back Viet Nam vets; presented to nursing on a military cultural presentation; thanks to those who supported “Purple Up” event; finishing up diversity, equity and inclusion workshop and working on implementing a pathway program

GBO – surveyed students which week they would prefer to have the library open late for finals week – before finals or during that week; new service is a Personal Librarian Program for all students off campus and reaching out to them personally to offer assistance; offering Zoom research consultations with students

U Comm – working on our Grad page for the web as well as Senior Spotlight stories; President’s report this summer

Marketing – thanks to everyone for the support over the years; working with setting up the pre-commencement show; will have streamers at the end of the ceremony; working on videos for new programs

Power – will be hosting an in-person graduation banquet for Power students

Alumni – the Gala is set for May 7<sup>th</sup> at the Clarion; if anyone has an MSU license plate or MSU decal on their car they can get a free car wash at Fast Lane; have summer golf events scheduled; will be hosting a couple of summer socials

NA – tipi raising will be on April 29; the Red and Green Garden blessing will be held on the 30<sup>th</sup>; powwow is taking place on April 30 and May 1; attended City Council meeting this week and invited them to our events; participated in Trinity Health cultural fair; we will be highlighting NA athletes at the powwow – Saturday at 8:00 pm; still looking for volunteers

DCB – meeting with contractor and will break ground in a couple of weeks for the dining center; legislature approved funding for the renovation of Old Main; CTE will go to Minot City Council for approval in May; hockey went to nationals; Larry Brooks was awarded the distinguished college administrator award; R. Gagnon is retiring

CEL – PSOL survey is done; College for Kids this summer; looking for people to teach classes

IR – surveys are in full swing; many are closed now and now working on creating reports on the data

Looyenga Leadership – will have a student leader summit on May 17 & 18; finishing up with workshops and they have been well attended; thanks for supporting the center through Giving Day

Financial Aid – summer financial aid processing is taking place

Enrollment – will have two high schools coming next week; orientations are filling up

Publications – busy with end of year events

Business Office – just waiting to get information for final budget

VPAF – waiting on guidance as to how to use the latest Covid dollars; waiting for Governor to sign SB2003 so we can get budget finalized

IT – will be hosting another e-waste event this summer

Student Center - if anyone can help with the drive-up bingo event on May 2, let Leon know; next year SGA meetings will switch to Tuesdays at 7:00; the NDSA has their meeting on Friday and Jim Sturm is their guest speaker; students brought up some areas on campus that need some better lighting installed

ASC – thanks to all who helped with orientation on Saturday; still looking for a few great students to peer mentor in fall for the FYE learning communities

Honors – commencement and awards ceremony are on May 13

Res. Life - we have 157 new application in the halls so far this spring; we are also up in returning applications

Adjourned at 10:42

Respectfully submitted, Deb Wentz