

University Cabinet Minutes
September 22, 2021

Present: Nathan Anderson, Penny Belgarde, Lynda Bertsch, Paul Brekke, Andy Carter Libby Claerbout, Joe Collette, Laurie Davis, Lisa Dooley, Jeremy Feller, Deb Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Cole Krueger, Jane laPlante, Janese Lehman, Michael Linnell, Steve Lipp, Janna McKechnie, Annette Mennem, Jerry Migler, Jacek Mrozik, Robert Norman, Beth Odahlen, Cari Olson, Darren Olson, Gary Orluck, Leon Perzinski, Rebecca Ringham, Steve Shirley, Jessica Smestad, Karina Stander, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger, and George Withus

Absent: Anna Dykeman, Lori Garnes, Laurie Geller, Brian Smith, James Sturm, and Jorge Talamantes Baez

Guests: Hilory Liccini

Approval of minutes: minutes of the August 25, 2021 meeting were approved as presented.

New Business

1. Senate Reports

SGA

- Held their first meeting setting priorities
- Met with architect this summer and hopefully have information back in the next couple of weeks for the renovation of the student center; once available, will seek student input through open forums and they can decide to vote on the renovation

Faculty Senate

- Typical beginning of semester activities taking place – committee appointments, standing reports from last fall, things that happened over summer, etc.; talked about things going on this semester – SEM meetings, update on strategic planning and providing feedback, much discussion on synchronous vs. asynchronous courses
- Will be tackling a lot of issues that will involve the whole campus – inclusion, racism, etc.

Staff Senate

- Had many employee appreciation events last week
- August high 5 was E. Sund
- Be in the know session coming up regarding wellness benefits; homecoming door decorating; MSU Bucket List that encourages people to visit other areas on campus to create networking opportunities and meet colleagues you normally don't work with on a regular basis

2. MSU Land Acknowledgement Update

- This is a formal statement that is often read at the beginning of public events that takes place on land that originally belonged to indigenous people; also to recognize that we reside on land that once existed to indigenous people and that this is still a current issue

- A lot of countries and states have land acknowledgement statements; in ND, the following have completed an acknowledge agreement: UND, NDSU, NDSCS, Williston State
- We are working with DCB to complete an acknowledgement
- We don't want to just stop at the statement but rather we would encourage people to take action to help native communities support land back efforts
- Brought in cultural experts to assist with the process
- Indigenous People's Day – October 11- all are encouraged to attend the activities on campus
- Kudos on the tipi on campus this fall and bringing students to campus from area schools to provide education on the tipi and indigenous traditions
- New law has been passed in ND to have native studies in our K-12 system

3. President's Report

- Met with staff senate yesterday; trying to stay as connected as possible with virtual meetings; always available through email; was able to attend a volleyball game and soccer match that took place in Minnesota; plan is to be back for Homecoming activities
- Enrollment was finalized yesterday; head count down 2.9%, FTE down 1.4%; BSC, DSU, LRSC, MaSU, NDSCS, NDSU, and WSU also had a drop; UND and VCSU had slight increases; good growth at DCB; overall system was down 1.4% in headcount; FTE system-wide was down 2.25%
- We are currently conducting a search for an Enrollment Management director and a new marketing strategy will be coming out soon to attract NW ND students
- Annual requests for budget process will be coming out soon and presentations will take place sometime in November
- COVID incentives did help get more students vaccinated

4. Acknowledgements/Announcements:

Athletics – have a lot going on with fall sports events; met with J. Sturm to offer a leadership academy for our student athletes – four sessions in fall and four sessions in spring; will give our student athletes a more rounded experience upon graduation

Assessment – have been meeting with chairs and co-curricular directors to learn more about approaches to assessment; there are some opportunities to increase efficiencies and improve the collection of data; meeting with R. Jockers from NDUS who oversees the SPOL process for the NDUS; SPOL does have an assessment support feature and we are just exploring whether or not it might be useful; completed updates to the assessment web site; will be the HLC accreditation liaison officer for the university

Career Svcs – will be working with the student athlete leadership program as mentioned earlier

Wellness – will host an MSU Well session on October 12 at the center; 5k Homecoming run; applied for a grant through St. Joseph's foundation and received \$4,000 for more AED's; several tournaments coming up for students to participate in; rock wall has been very busy – PCI training on rock wall and hope to include the Minot YMCA and UND; Chamber Leadership Institute will hold a session in the wellness center; still looking for donations to the food pantry as well as winter coats, etc.

International – all students completed their F1 orientation training wit in the first two weeks of the semester; OPT application season has started; ridership on the Souris Basin Transportation has been very low – we want

to keep this service available so please encourage anyone on campus to use it; hosting a health insurance seminar, International Cultural Celebration on November 4, a photo contest from November 8-11, and working on the Rising out of Hatred presentation for May, 2022

HR – open enrollment starts on October 18; working on a new module for completing annual reviews through PeopleSoft; contact HR if you need help entering student positions

Title IX – required training for everyone needs to be done by October 21; students training notice will go out next week; Take Back the Night is planned for October 14 at 7:00 – working in collaboration with CJ & SW – Edna Sailor will be the keynote speaker

Publications – should have received paper orders; envelopes are in process; phone directory finalized today

Res. Life – working to get students involved in events around campus; we are in week two of the leadership living and learning community – taking place all semester and is going well

Student Health – will test in clinic as needed; flu vaccinations will start next week; Nursing department wrote a grant on behalf of the health center and will receive \$4,000 through the St. Joseph's foundation to be used for installation of acoustic walls in the counselor's offices

VPSA – have held two vaccination clinics with 52 students and staff participating in the events – another clinic will be held next Friday – incentive deadline is October 22; around 465 students have taken advantage of the incentive program; using a social media campaign to encourage students to get vaccinated; also working with Trinity Health on a video to share with our students; working on a new outdoor gathering spaces to encourage engagement in activities – thanks to Student Affairs directors/coordinators for their exceptional work on keeping students engaged; flag pole is going up in the Quad and clubs and organizations can fly their flag for events they host; we have a Blessings Box on campus that offers basic necessities for people in need – sponsored by the Magic City Blessing Bank, the Rotary Club, and the MSU Rotaract club; currently have daycare openings for 3-5 year old children; the daycare is also looking for student workers

Advancement – will hold the President's lunch in the Dome this year as we have outgrown the conference center; several other Homecoming activities taking place; working with VPAA on Academic Hall of Fame; looking at hosting a Minnesota event at the end of October

Military Resources – hosted a Patriot Day event on campus; working with Business Office and Registrar's Office to get new DoD ArmyIgnitED program up and running; MHEC working on policies connected to military students education; NDSU & BSC here for training in October; hosting and providing Connect Suicide training for high school students

Marketing – new television commercial is done; updating the virtual tour video; will be offering a Hometown Pride Scholarship for graduates from our area and surrounding communities

Library – will be hosting a retirement reception for S. Podrygula on September 24; we have several new students at the main desk so please be patient; conducting a search for Podrygula's position – interviewing a promising candidate today; piloting a new device to allow students to send print jobs and will not print until they release them

NA – have visited two of four tribal colleges – plan to visit a couple more this fall; will be in Albuquerque first week of October presenting and recruiting at the American Association of Teaching and Curriculum; 139 Native students set up for fall cohort in StarFish; Sent note about the center and resources available to them; Club event planned in September in Bismarck - we will represent MSU at the Every Child Matters walk in Bismarck, honoring resident/boarding school survivors and remember those that never made it home; tipi events went well and we will put it up again during powwow and graduation 2022

NDCPD – doing a lot of community training; received a new grant (just under \$1M) to support navigators in a federally facilitated exchange program that helps get insurance to people who are underinsured or not insured; the grant is every year for the next five years

U Comm – will have a proof of Connections out this week; please continue to update the calendar; will be adding video interview components to go along with stories

Alum – many events taking place with Homecoming; look for contests on the web page; Gala for 2022 has been set for April 29, 2022; thanks to all for supporting the faculty and staff giving campaign

DCB – very pleased with enrollment – tend to have several late deciders and that helped the numbers; Evergreen event is this weekend - similar to MSU's Gala; Horticulture Field Day this Friday – DCB is the primary college in the system that focuses on horticulture and partners with US Department of Ag, NRCS, and ND Department of Ag to provide presentations to producers from all across the state; CTE center is has received approval from the Chancellor to move forward; will offer one and two year programs beginning fall 2023; working on dental assistance and dental hygiene programs which will be a great benefit to western North Dakota

Grad – getting ready to look at enrollment director applicants and hopefully, hire a new director soon; R. Conway (Severson Entrepreneurship director) is back on the job after dealing with some health issues; regular season for grad school is underway

IR – updates will be coming soon now that the enrollment numbers are frozen

Security – very few incidents on campus – smooth start to the year; Cleary Report went out yesterday; will be testing fire alarms this week; CHA training for campus security

Student Center – MSU Life has hosted over 25 events so far – kudos to A. Hughes and her crew; many events planned for Homecoming starting with Flannel Fest (October 3) – there will be go carts, axe throwing, fishing, etc.; will include a whole week of other activities; still need help with lining up parade groups

Registrar – enrollment reports are added to the comments section if anyone is interested in going through those – FT students strong; increase in returning students; nice increase in Cass, GF, and Williams counties; reporting season starts now once the numbers are frozen

Business Office – processed 298 of the vaccine incentives; working on another 100 or so; PCard holders is due by September 30; process cancellations for non-payment by end of the week; thanks to all Business Office

staff for the excellent audit completed through the state auditor's office - we came through with a completely clean audit report

Fin Aid - new student hires without federal eligibility, contact Tonya and we can add; created a page on financial aid web pat that are Covid specific and may be useful for any student to review; FAFSA opens on October 1 for the 2022-23 term; federal emergency grants (related to Covid) to students will be finalized within the week

VPAF – lot of Federal Covid money left to use – please forward suggestions to VPAF – money spent has to be related to Covid as purchases will be audited to assure they remain within federal rules; budget workbooks will go out in the next couple of weeks

ITC – outage earlier in the month was state-wide; when this happens please check with others in your area to see if others are down – saves on amount of phone calls ITC has to deal with; there was another problem with people not being able to sign into Outlook, etc., was another rare glitch; received 75 new podiums – equipment will stay the same; this will allow us to have uniformity in all classrooms

Other – Notstock is taking place on campus – encourage participation

Adjourned at 11:01

Respectfully submitted, Deb Wentz