

University Cabinet Minutes

April 20, 2022

Present: Sara Abrahamson, Maggie Anderson, Nathan Anderson, Lynda Bertsch, Gina Brandt, Paul Brekke, Andy Carter, Libby Claerbout, Lisa Dooley, Jeremy Feller, Lori Garnes, Laurie Geller, Deb Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Cole Krueger, Jane laPlante, Janese Lehman, Michael Linnell, Steve Lipp, Heather Martin, Janna McKechnie, Annette Mennem, Jerry Migler, Jacek Mrozik, Robert Norman, Cari Olson, Darren Olson, Gary Orluck, Leon Perzinski, Rebecca Ringham, Steve Shirley, Jessica Smestad, Karina Stander, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger, and George Withus

Absent: Penny Belgarde, Joe Collette, Anna Dykeman, Michelle Sayler, Brian Smith, and James Sturm

Approval of minutes: minutes of the March 23, 2022 meeting were approved as presented.

New Business

1. Senate Reports

SGA

- M. Anderson is the new President; she is a junior from Minot majoring in Communication Disorders
- Held the first meeting with new senate – have five spots to fill

Faculty Senate

- Passed an Academic Freedom of Speech and Freedom of Expression document modeled on a version of a similar document passed by CCF and several other of our sister state institutions
- The restructuring ad hoc committee on Academic Redesign will present its final report to senate on April 21, 2022
- The general education ad hoc committee will present a draft of their recommendations regarding the GenEd Program to senate at the April discussion meeting; senators will then be able to take this material back to their academic units in order to solicit feedback before reporting back either in May or beginning of fall semester

Staff Senate

- Latest High 5 recipient is chosen will be awarded next week
- Events include silent auction next week, elections are starting today, satisfaction survey went out yesterday, professional development event on Friday with C. Kramer speaking on positivity; currently planning team building events for summer; raffle tickets are being sold; thanks to all those who contributed to Staff Senate during Giving Day
- K. Allers will be the new president for the coming year

2. President's Report

- Thanks to all those who helped out during the recent blizzard – facilities, security, Sodexo, housing, Wellness Center; several people spent the night on campus to meet the needs of the students still on campus
- One of the casualties of the storm was the air-inflated bubble over the football field; the heavy snow and high winds deflated it and we will not know the extent of damage until the company we purchased it from comes to inspect it and help put it away

- HLC was here last week; the exit interview indicated that the visit went well; thanks to all that attended and participated in the various meetings and forums while they were here; big thanks to the whole team for their work involved with this visit
- We are near the end of the budget process and will be holding forums in early May
- We are currently in the process of selecting a new campus dean for DCB; will be inviting two candidates to campus for in person interviews
- At 1:30 today, our CoB will be holding a press conference to announce a new designation for our MIS program which is now federally recognized as an Academic Center of Excellence in Cyber Defense
- Thanks to all who participated in Giving Day and all of the hard work that K. Marshall put into organizing the event
- Year end events have started taking place with recognition banquets, etc.
- Powwow will be held this week and we will be holding a roundtable discussion with tribal college presidents to work on collaborative events
- Next Friday we will have Regents on campus and the Gala will follow that evening
- Congratulations to M. Linnell on being named as the staff advisor to the SBHE in the upcoming year

3. Acknowledgements/Announcements:

DCB – due to our Natural Resources mission, we celebrate Earth Day; will be holding a conservation event this morning and have invited an author to campus for a campus book read; the book is My Backyard Jungle by James Barilla; congratulations to some outstanding students at DCB; Phi Theta Kappa recognized four students from DCB and two of them were also recognized for the all-academic team; nursing just completed its accreditation visit and the outcome looks positive; athletics had three teams in national tournaments during spring break; congratulations to T. Rybchinski on being named the ACHA All West Region Coach of the year

HR – S. Abrahamson was welcomed to the group; previously employed with Trinity Health

Assessment – felt positive about the recent HLC visit; thanks to all that helped make the two day visit successful

Power – thank you to Enrollment Services helping us on registration days and in contacting potential eligible students; work continues on getting walls up in the Power Center

Wellness – we were able to stay open during the recent blizzard; had around 100 students each day during the blizzard; March had the most usage in the center since it was opened; upcoming events include: Mile High Sprint, May Marathon, cornhole tourney, pickleball tourney; hosted spin cycle certification for seven students; outdoor equipment rentals area available for check out

Athletics – we need to see what is inside the bubble and get out equipment that we might need; a lot of changes of venues due to the field being unavailable; no home events taking place means a lot of adjustments for student athletes schedules

International – thanks to all who participated in the Rising out of Hatred virtual event with the author; very good discussion and participation

Title IX – may have to relocate the Red Run event depending on the snow

VPAA - had a good HLC visit; involved in many year-end events

Student Health – after commencement there will no longer be PCR testing done here, still have the rapid and home tests available; counselors are very busy

VPSA – thanks to all those involved with the Covid response – now moving into endemic stage so protocols will change

Advancement – very good response for the Giving Day, had approximately \$375,000 over the 24-hour period; will be hosting the Subway lunch at a later date; attending many department year end banquets

Military Resource Center - Minot State was singled out at the Minot Area Chamber Military Affairs meeting by the installation vice commander (Col Maginess) for a collaborative on-boarding effort with MAFB Working on Collaborative effort with Minot Vet Center to bring VA benefited services to campus; event this Friday 11:30 outside bookstore rescheduled Purple Up Day photo– dress in purple and be outside the bookstore; Mr. Fehr, social work intern, completed project presentations to the LCM campus group and Minot Vet Center focus on Trauma and Addiction within the LGBTQ community

Marketing – working on commencement – Alumni Advice – sharing best advice with new graduates; cinematic film that will turn around in one day available after commencement; switched home page to powwow and cyber security designation and then to commencement; focus efforts on transfer and high school grads; conducting a spring campaign; commercial that we will use next year will feature the voice of alum, Joe Davis

Library – held an egg hunt; will have therapy dogs in the library on May 9; thanks for those who donated to the library during Giving Day; held a book discussion on March 30 for the Rising out of Hatred book

UComm – looking forward to serving as staff advisor to the SBHE; cyber event is today; working on videos for the grad spotlight

ASC – prepping for the 4/28 registration event; offering virtual advising for summer; sent an advising survey to students for suggestions

Alumni – still have a few tickets left for the Gala – many fun auction items have been received; looking at a thank you car wash on May 5-6 at Fast Lane; golf events have been set for the summer

NA – some concern about the weather for powwow but do have a contingency plan in place; the garden event will take place in the Dome due to the weather; have 20 vendors this year for powwow; will host a Tribal Leadership roundtable Friday morning; have some recruiting events where high school students are coming here to check out campus

Grad – had 82 students for the April 9 registration event; many group and high school visitors coming to campus; have 52 signed up for the hooding ceremony

IR – NSSE completed last week with a 29% response rate; 50% of faculty completed their survey; staff survey is out now; working on getting course evals out to students next week

ITC – installing podiums over the summer

Security – Risk Management meeting next week updating the emergency operations plan; continuing with building checks; CJ student has completed his internship

Student Center – Monday, May 9 is the finals breakfast at 9:00 – need 10-12 people to help; IT staff rebuilt the ID software and brought it back online; May 11 is the employee recognition event

Registrar – busy with commencement; the Records Specialist position is open due to a resignation

Residence Life – new students can register starting today; early arrival form will open in a few weeks for students who have to arrive early; summer is already open; will be working on updates in the halls over the summer

Bookstore – 95% of summer courses are submitted; fall is about 73%; regalia is available

Printing – no color printing; struggle to get paper and toner orders filled

Business Office – had 100% participation in the fraud training; internal control training will be coming out soon waiting for budget decisions to work on getting that information out

Financial Aid – encourage students to complete their FAFSA

VPAF – Hartnett is taking a lot of time; few other projects will be coming up; wrapping up budget decision; thanks to all for their patience during this interim time with no HR director

Adjourned at 10:22

Respectfully submitted, Deb Wentz