

Institutional Planning and Budget Council
March 2, 2005 - 3:00 p.m.
Jones Room

Present: Mr. Mark Anderson, Ms. Grace Fisher, Dr. David Fuller, Dr. Nancy Hall, Mr. Rick Hedberg, Ms. Pam Hopkins, Ms. Cathy Horvath, Dr. Robert Kibler, Ms. Jolina Miller, Dr. Neil Nordquist, Ms. Chelsea Peterson, Dr. Beth Pross, Mr. Ron Royer, Mr. Jerry Stai, Ms. Betsy Vig and Ms. Deb Wentz

Absent: Mr. Randy Burckhard

Agenda Items

1. Dr. Fuller called the meeting to order.
2. Approval of Minutes
There were no changes to the minutes of the February 9, 2005 meeting and they were approved as presented.
3. Campus Open Forums
Dr. Fuller discussed the format for the Open Forum meetings on March 3rd. The sessions will provide faculty and staff updates on a variety of initiatives but more importantly, they will allow for everyone to come together, ask questions and voice opinions to help improve the university.

An Open Forum will also be held in April which will focus on budgeting and funding.
4. Project Updates:

AJ Automotive Building - University personnel have toured the building. The building does have potential for a number of departments, some of which have already expressed an interest. Further meetings will be held.

Campus Master Plan – the last plan was done in 2000 and we will need to complete another one soon.

Kay Buri Land –meetings have been held regarding this potential donation of land located 40 miles from Minot. Robert Kibler requested to be included in any further meetings.

Student Ballroom - presently meeting with students to determine how this area should be renovated. Needs to be an attractive area where students will want to be. Student Association offices will also relocate to this area.

Relocation of Departments - Dr. Fuller shared his preliminary plans for realigning departments to better serve our students. This will involve moving of departments to different areas on campus. Further details will be shared in an Open Forum session as details are finalized.

5. Focus Groups

The questions that are asked are vital in gathering the information we need to complete our strategic planning proposal. The committee shared a number of questions that would help in identifying specific areas that need to be addressed.

Dr. Fuller will review the questions submitted and prepare a script that includes questions which will provide us with the most valuable information.

Many of the Team Leaders have set a date and time to hold their session. Telephone contact will be made to randomly selected participants explaining the purpose of the session and inviting them to participate. Follow up letters along with pre-session questions will be sent to those who agree to participate.

Team Leaders are to work with Deb in making arrangements for their session.

6. Next Meeting

The meeting adjourned at 5:00 PM. The next meeting is scheduled for April 13, 2005 at 3:00 PM. in the Jones Room.

Minutes Prepared and Submitted by Deb Wentz