

**Planning & Budgeting Council**  
**March 27, 2008**  
**Minutes**

**Present:** Rich Berg, Mikhail Bobylev, Rita Curl-Langager, David Fuller, Donna Harvey, Rick Hedberg, Ken Johnson, Trisha Nelson, Neil Nordquist, Ron Royer, and Deb Wentz

**Absent:** Pam Hopkins, Wade Regier, Jerry Stai, and Ken Story

1. Minutes of the December 5, 2007 meeting were approved with a correction to add Rich Berg as attending the meeting.

2. Update on activities since last meeting:

a. January 7<sup>th</sup> convocation with Dr. George Kuh began with a session that addressed the whole campus. Following the plenary session, Departments convened to discuss how to create conditions that matter to student success. These meetings produced various ideas from faculty, specifically on how do we address the engagement piece.

On April 15, our spring Assessment Day, we will have a follow up session with Dr. Kuh's colleague Jillian Kinzie. The purpose of this session will focus more on the first year experience and engaging the first year student.

b. Research on Great Plains institutions

Institutional Researcher, Rod Hair has spent much time on studying institutions in the Great Plains. The final list of institutions within the Great Plains that are very similar to Minot State University in several categories consists of 41 institutions.

Additional information on these institutions will need to be collected to provide us with data to produce a list of aspirational peers by several categories. We need to identify those qualities that we want to aspire to and then look at those institutions that have them and see how they got to that point.

c. Two forums were held in February where priority action plans were discussed.

3. Vision 2013 Priority Actions

A draft of Vision 2013 Priority Actions was distributed.

4. Planning for meetings with individual units

Meetings with all departments/units are being scheduled between now and the end of the semester to discuss Vision 2013 action plans, the impact on departments, recruitment and evaluations, as well as aligning department/unit planning to Vision 2013.

5. Higher Learning Commission Self-Study and Team Visit

The Higher Learning Commission team of peer evaluators will be on campus March 31 – April 2. The Planning and Budgeting Council is scheduled to meet with three of the team members on Tuesday at 2:30 in this room. It will be very helpful for those charter members of this committee to be available to discuss the history of the committee and how the strategic planning process has taken place.

5. Annual Report

This document will be forthcoming and will demonstrate what was accomplished this past year in regard to Vision 2013 and our priorities and initiatives.

Meeting adjourned at 4:20 p.m.

Respectfully submitted  
Deb Wentz, Recording Secretary