

**Minot State University  
Staff Senate Meeting  
December 21, 2004  
9am Westlie Room**

**Members present:** Judy Bacon, Caren Barnett, Linda Benson, Billy Boyeff, Karen Brunner-Wright, Chad Carr, Sheldon Dokken, Cathy Horvath, Bill Klimpel, Scott Peterson, Sherie Saltveit, Kim Schwinler, Laurie Weber and Gary Wolf.

**Members absent:** Donna Harvey, Tim Healy, Pat Hrichena, Audrey Sidener, Sherry Wheeling, Kim Withus, Kimberly Witt, and Wes Matthews and Kim Thompson, ex-officio.

**Officers Reports:** The minutes of the previous meeting were approved as read. Judy reported that there is currently \$750.51 in the Staff Senate account. The list of newly hired employees, from July until the present, was read. It is as follows:

**Old Business:** Committee reports:

NDUS – Laurie reported that the December 15 IVN meeting had been cancelled due to the lack of an agenda. Another meeting may be scheduled at a future date.

Tobacco Free Committee – Caren reported that the committee had met with Dr. Fuller and a Tobacco Use on Campus survey will be coming out soon, possibly on the MSU web page. The student representative is looking for policies from other campuses across the country concerning the issue of smoking on campuses.

Christmas Decorating Contest Committee – Caren reported that there are 7 entries in this annual event. Those entries are from Financial Aid, IT, Student Health, TRIO, RCJC, NDCPD and the Athletic Department. Judging will take place on December 23.

Scholarship – Billy reported that there will be four \$50 scholarships given at the next Staff Senate meeting on January 18. Scholarship applications have been sent out to all staff on campus; the deadline for getting applications to Merri Jo Connole (Financial Aid Office) is January 7.

Fall Picnic Committee – Linda reported that she has not had any response back from Job Corps concerning serving the picnic. Bill moved for Staff Senate to hold the picnic in May. After further discussion, he withdrew the motion and Karen Brunner-Wright moved to hold the picnic during the week of August 15. Seconded by Bill and carried.

Orientation Committee – Laurie noted the need for a handout of some type to be given to new employees, telling them of the various perks offered by the University. Those include use of the swimming pool, the weight room, free admission to athletic and some musical and theater events, software licensing for

at home use, \$10 reduction in College for Kids expenses, library usage, help from the Comm. Disorders clinic, free blood pressure screenings and immunizations either free or at a nominal charge from Student Health. Laurie plans to meet with the whole committee and draft a brochure which could be given out to all new employees.

Linda informed everyone that she has talked with Ashley Lysne, Student Body President, and will try to arrange another meeting between Staff Senate, Faculty Senate and Student Body rep. at a future date.

Everyone was reminded of the Dr. Fuller's informative session for staff to be held on January 10 at 8:15 am.

Gary Wolf reported that RCJC will be holding two sessions on Education and Awareness of Methamphetamine on February 3 at 9:30 am and 2:30 pm. The place is yet to be determined.

Laurie reported on her conversation with Teresa Loftesness regarding the idea of implementing a tracking plan for MSU staff who have taken workshops or continuing education classes. This program will be called 'Beaver Pride.' The Professional Development Committee (Laurie Weber, Sherry Wheeling, Sheldon Dokken and Audrey Sidener) will meet with Teresa Loftesnes regarding this matter.

Karen moved to adjourn at 9:30. The next meeting will be January 18<sup>th</sup> at 9 am in the Jones Room.

**ALL STAFF ARE INVITED AND ENCOURAGED TO ATTEND ALL STAFF  
SENATE MEETINGS!**