

**Minot State University
Staff Senate Minutes
Tuesday, June 21, 2005
9:00 am - Jones Room**

Members Present: Caren Barnett, Linda Benson, Chad Carr, Merri Jo Connole, Sheldon Dokken, Julie Drum, Donna Harvey, Cathy Horvath, Pat Hubel, Jolina Miller, Renee Olson, Scott Peterson, Kim Schwinler, Catherine Walker, Lou Whitmer, Kim Withus, Kimberly Witt, and Gary Wolf. Also present were Wes Matthews and Kim Thompson, ex-officio members.

Visitor: President David Fuller.

Members Absent: Timothy Healy, William Klimpel, Karlee Rauschenberger, Jerry Smith, Kim Withus

Call to order: President Linda called the meeting to order at 9:00 a.m.

Reports: Minutes from the last meeting were approved as previously read. Pat reported that there is currently \$714.76 in the Staff Senate account. Wes Matthews reported on the results of the Search Committees:

- Bradley Boatz will begin on July 1, 2005 as the Vice President for Advancement.
- Ronald Dorn will begin July 1, 2005 as the Vice President of Administration and Finance.
- Gary Rabe will serve a one year term as Vice President of Academic Affairs.
- A candidate was offered the Vice President of Academic Affairs; however, he withdrew.
- The typical recruiting of Vice President of Academic Affairs begins in the fall, and MSU will continue to search this fall.
- Gary Ross has accepted the position as the interim Dean of the College of Business. New searches for the position will begin in the fall.

Dr Fuller reported the following:

- Enrollment in May is on track for normal enrollment numbers, although the prediction model indicates a decrease in FTE for fall.
- After July 4th, MSU's new advertising campaign, "Be Seen, Be Heard," will begin.
- One week prior to start of term, there will be a National Guard rendezvous of approximately 750 juniors on campus. This is a prime recruiting opportunity.
- In Memorial Hall, the numbering of rooms is changing.
- AJ Automotive property – MSU had bid, but it was declined. MSU pulled out of negotiations for now.
- Ballroom – being converted to the Student Activities Center.
- Crane Hall – renovation to student suites. Estimated completion is the Fall of 2006

- Basement of Dakota – asbestos removal
- Alumni services – moving to 3rd floor of the Student Union
- Recruiting is separating from Career Services.
- Admissions moving out of Records and will combine with recruiting. Two new recruiters are being hired.
- Tuition waivers are being examined for revisions. There is state pressure to increase enrollments of Native American students. This will tie in to waivers.
- An architectural firm will be on campus in July. Will report back in September. They'll look at themes, entrances, signage, etc to determine better advertising.
- University Cabinet now includes directors. Their Retreat is on August 10th.

Old Business:

- The Staff Senate is sponsoring a picnic on August 19th. A picnic committee meeting followed the Senate Meeting. Julie Drum asked if it would be possible to kick off the “Be Seen, Be Heard” tag line at that time. Some discussion over details, but no firm decision reached.
- Donna asked about new student orientation and assisting students with moving in on August 18th.
- Gary Wolf read the roles of Staff Senate to the new members. Wes noted that the purpose of the Staff Senate was to be advisory entity, and he emphasized it is not a union.
- Linda Benson presented a list of committees and asked that each Senator sign up for at least three committees.

New Business:

- Linda Benson noted that the Homecoming Parade is October 1st. She does not know what the theme is at this time.
- Linda Benson related that the Hostfest had contacted her about the possibility of Staff Senate cleaning a room at this year's Hostfest. Lou Whitmer noted this was difficult and time consuming work; she moved the Senate not do it. Merri Jo Connole seconded the motion. Wes noted Staff Senate should guard against outside ventures as this is not the mission of the Senate. It was decided that Staff Senate not undertake this venture. Linda said she would inform the Hostfest personnel of our decision.
- Wes further noted that his role as Human Resource Director will be changing. He will be more involved with staff development, and he is the ad hoc member of all committees and will be more visible in these positions.

Sheldon Dokkin motioned to adjourn, Kimberly Witt seconded. Meeting adjourned.

All Staff are invited and encouraged to attend all Staff Senate meetings.