

**Minot State University
Staff Senate Minutes
Tuesday, July 19, 2005
9:00 am - Jones Room**

Members Present: Caren Barnett, Linda Benson, Chad Carr, Merri Jo Connole, Sheldon Dokken, Julie Drum, Donna Harvey, Pat Hubel, Jolina Miller, Renee Olson, Scott Peterson, Karlee Rauschenberger, Kim Schwinler, Jerry Smith, Kim Withus, and Kimberly Witt.

Visitors: None

Members Absent: Timothy Healy, Cathy Horvath, William Klimpel, Catherine Walker, Lou Whitmer, and Gary Wolf. Also absent were Wes Matthews and Kim Thompson, ex-officio members.

Call to order: President Linda called the meeting to order at 9:00 a.m.

Reports:

Linda Benson asked for approval of last month's minutes. There were no additions or corrections and minutes were approved as written. Pat Hubel found that the balance of Staff Senate's account is \$714.76. Renee Olson noted she did not receive the minutes. Minutes will be sent hard copy to every employee via intercampus mail.

Old Business:

Freshman move in day. Linda noted that Freshman Move In Day is August 18th and a call for volunteers has been issued. Interested parties should contact Deb Wentz in the President's Office, and volunteers should report for service at 11:45 am on the 18th. The time slated for the picnic for new freshman is from noon to 2:30 pm.

MSU at the Zoo. The picnic for MSU is slated for August 17th at the Roosevelt Zoo from 4:30 to 9 pm. Kimberly Witt updated Senate on food and drink items that were being donated. Julie Drum provided information on prizes. There was a short discussion on how prizes would be awarded and the discussion ended with drawing numbers for a winner and another number for the prize (prizes would be numbered prior to drawing). Kimberly Witt also presented information on posters and postcards that the MSU Copy Center has designed; however, she noted that word-of-mouth would be the primary means of advertising. Copies of the posters and postcards were circulated for examination. Linda Benson noted that the back gate to the zoo will be available for MSU faculty, staff, and families and that the Shelter #2 for food was nearby.

Subcommittees for MSU at the Zoo include:

Prizes: Julie Drum (contact person), Donna Harvey, Caren Barnett

Advertising: Kim Witt (contact person), Karlee Rauschenberger, Cathy Horvath, Lou Whitmer, Renee Olson, and Sheldon Dokken

Food: Gary Wolf (contact person), Chad Carr, Kim Schwinler, and Donna Harvey

New Business

Homecoming. President Benson noted that the MSU Homecoming Parade is October 1st and the theme is "Beaver Time."

Steering Committee for Master Campus Plan. President Benson noted that Dr. Fuller has asked her to serve on this newly formed committee and if anyone has suggestions regarding entrances, signage, future building needs, or parking for the campus to please let her know. She noted the first meeting was slated for July 20, 2005.

Motion to adjourn was called for. Caren Barnett motioned and Jerry Smith seconded. Meeting was adjourned at 9:40.

All Staff are invited and encouraged to attend all Staff Senate meetings.