

**Minot State University
Staff Senate Minutes
Tuesday, January 17, 2006
9:00 am - Jones Room**

Members Present: Caren Barnett, Linda Benson, Donna Harvey, Cathy Horvath, Pat Hubel, Renee Olson, Scott Peterson, Kim Schwinler, Catherine Walker, Kimberly Witt, Merri Jo Connole,

Visitors: David Fuller

Members Absent: Julie Drum, Jolina Miller, Karlee Rauschenberger, Kim Withus, Chad Carr, Sheldon Dokken, Timothy Healy, Jerry Smith, Lou Whitmer, Gary Wolf, William Klimpel, Wes Matthews (ex officio), Kim Thompson, (ex officio)

Call to order: President Linda called the meeting to order at 9:00 a.m.

Reports: Hubel reported \$254.51 in the Staff Senate account. Benson noted that bills had been paid. Minutes from the December meeting were approved as written.

Dr. Fuller addressed the Senate. He congratulated Linda Benson on her new position in Public Relations. President Fuller announced that the Planning and Budgeting Council has completed its work and that there are three components to it: 1) Identify standards for MSU graduates to increase their quality and qualifications 2) Creating a culture of student success – qualify “Students First” in terms of engaging students, improving retention, etc. 3) Sense of Place – an intentional focus on civic engagement by MSU. He noted that a white paper on the three areas would be made available to the faculty and staff and he would be visiting with the senates to discuss and refine this paper. One purpose is to define MSU and establish a niche.

Dr. Fuller noted that enrollment is up slightly. Enrollment management services are being refined. Two new recruiters have been added to the staff and funds have been shifted to recruitment for marketing.

Concerns about communication issues that the Staff Senate address last month resulted in communications between Dr. Fuller and Jared Edwards and Ron Dorn. Hopefully, this effort will assist with improved communication for/with all staff.

Old Business:

Compensation Task Force: No major news. Still meeting and examining information at this time.

No Smoking Committee: Barnett reported that the report has been completed and that it will be presented to the University Cabinet. Dr. Fuller will then receive and present recommendations. Of note, Barnett stated that students from the Nursing Department provided a commendable report which detailed smoking policies of other schools in the state and nation and provided good information on the issue of second-hand smoke.

Staff Scholarships: Connole advised that the deadline should be extended. The Senate agreed and noted that Kim Thompson would be asked to send out another call.

Decorating Committee: Announced that RCJC had won the Christmas decorating contest in case individuals were away and missed the announcement.

Geranium Day: The proposal from the Staff Senate was emailed to Linda Olson, President of the Faculty Senate. It was discussed last week and there would be more information coming. The issue was tabled for discussion at the next meeting.

New Business: Linda Olson had asked for a volunteer from the Staff Senate to serve as a representative at Staff Senate meetings. Donna Harvey volunteered.

Witt motioned to add a representative from the Staff Senate and one to serve on the Student Senate as well. Benson will discuss with Student Senate. There was a discussion as to when this would start. The Senators felt that starting at this time would be good. Harvey volunteered to be the representative on the faculty senate for the rest of this year.

In March, Dr. YT Lee will be attending the Staff Senate meeting.

Harvey has begun preliminary work on the picnic for next summer and is working on an application for a sponsorship from MLT. Presently, the shelter has been reserved for August 16, 2006.

The meeting was adjourned at 9:25.

All Staff are invited and encouraged to attend all Staff Senate meetings.