



Minot State University
STAFF SENATE
Box 225, MSU, Minot, ND 58707

Staff Senate Minutes
Tuesday, October 17, 2006 at 9 am, Jones Room

Members Present: Donna Just, Merri Jo Connole, Toni Schwartz, Pat Hubel, Julie Drum, Cheryl Rystedt, Rich Berg, Jolina Miller, T.J. Lipsey, Renee Olson, Lou Whitmer, and Linda Benson.

Members Absent: Tawnya Bernsdorf, Shan Haarsager, Karlee Rauschenberger, Kris Warmoth, Jerry Smith, and Kim Thompson (ex officio member), Chad Carr, Laurel Hyatt, Barb Johnson, Scott Peterson, and Brenda Roedocker.

Ex Officio Members: Wes Matthews

Guests: Chad Heinzl, PhD and Amber Jensen (Student Association representative).

Call to Order: President Drum called the meeting to order at 9 am.

Officers' Reports: The minutes of the previous meeting were approved as printed. Hubel reported the balance of the Staff Senate account is \$248.39 as of 4 p.m. October 16, 2006.

New Business:

Volunteer Request: Recycling and use of resources was addressed by Dr. Heinzl. He is establishing a committee to begin in depth discussions and examinations of the current practices of MSU in use of resources. Any staff who has interest in this topic is encouraged to email [Dr. Heinzl](#) by **October 27, 2006** so he can add them to a list of potential committee members.

Student Association Representative: Amber Jensen introduced herself to the Staff Senate.

Old Business:

Harassment Policy: Wes Matthews asked for further comments/discussion regarding the new Harassment Policy. After minor discussion, Whitmer made a motion that the staff senate accept the general format and substance of the new Harassment Policy as it has been presented to the Staff Senate in draft form. Motion carried.

MSU at the Zoo: Drum presented information concerning a verbal agreement for a bill with Chartwell's. Staff Senate was charged over and above this verbal agreement for

additional items and time. After discussion, it was determined that Drum meet with Ron Dorn to discuss.

The total of the picnic was \$2784.43. This does not include the zoo rental which Dr. Fuller provides. This total does not include the numerous donated items but represents items that were paid for. A significant number of items are donated by businesses and individuals from the community and campus.

Per Drum, Dr. Fuller has noted that possibly next year the event should include staff and faculty and their families. Following further discussion, it was determined that the Staff Senate should review their thoughts on the MSU at the Zoo and at the November meeting we will have further discussion and a vote regarding the event's future.

Homecoming Parade: Drum reported that the event went well. Drum donated a large plastic storage container that was put in storage at the AJ Automotive center. The box contains leftover items and both the old and new Staff Senate banners. A list of the items left over will be placed in the file with the minutes.

Halloween Party at Dome: Drum asked if anyone was interested in providing a booth at the Dome for Halloween per last month's information from Melanie Moore. The issue was discussed and owing to time and funding, it was determined that the Senate needs to focus more on addressing the items that are issues of the staff rather than becoming a service organization within the University.

Beaver Pride/Praise Updates: Berg noted that he had met with the committee and Matthews provided additional background for the Beaver Pride program. While funds are available currently for this year, the plans have not addressed continuation of the program, tracking of the program, etc. The Senate has been asked to make suggestions not to complete the tasks. The item will be discussed further next month and the Senate will examine opportunities to provide input. As for the Beaver Praise, Matthews notes that this is going well.

Staff Travel Off-Campus for MSU Work: Drum was asked by a member of the staff to ask if it is possible to secure vehicles for staff to pick up supplies and travel around the city for departmental issues. Hubel will get information from the Business Office and will discuss further with Matthews. The information will be brought to the next meeting and supplied to Drum as soon as the information is available.

Compensation Task Force (CTF): Matthews noted that the CTF objectives had been accepted and that there will be an upcoming forum in which information is presented to the faculty and staff. No date has been set at this time.

The meeting adjourned at 10:20 a.m.

AS ALWAYS, ALL STAFF ARE INVITED AND ENCOURAGED TO ATTEND ALL STAFF SENATE MEETINGS!