

**Minot State University
Staff Senate Minutes for Special Meeting
Tuesday, August 7, 2007
9:00 a.m. – Westlie Room**

Members Present: Chad Carr, Toni Schwartz, Linda Benson, Ann Rivera, Thomas Lipsey, Scott Peterson, Brenda Roedocker, Amy Woodbeck, Lilah Diederich, Shan Haarsager, Kathy Nelson, Tawnya Bernsdorf, Rich Berg, Barb Johnson, Laurel Hyatt, Donna Just, Brenda Anderson and Chad Fenner.

Members Absent: Linda Llewellyn, Libby Claerbout, and Cheryl Rystedt.

Ex Officio Members Present: None.

Call to Order: President Carr called the meeting to order at 9:00 a.m.

Approval of Minutes: Motion to approve the minutes of June 19 and July 17 was made by Brenda Anderson, seconded by Barb Johnson. Motion carried.

Officer's Reports: Secretary/Treasurer Toni Schwartz reported the balance in the Staff Senate's fund is \$1658.39 as of this morning. (V.P. for Administration and Finance Ron Dorn transferred in \$1500 to cover the MSU at the Zoo expenses.)

Old Business:

2007-08 Budget: President Carr announced that Ron Dorn would like to have a proposed operating budget amount decided at the next meeting. Please have your activity suggestions ready to discuss at that time.

Homecoming Float: President Carr will check on the use of a vehicle and trailer for the Staff Senate float for Homecoming, September 22, 2007.

MSU at the Zoo: President Carr handed out a work schedule for members to sign up under either zoo entrance or prize table. President Carr, Donna Just, Lilah Diederich, Barb Johnson and Toni Schwartz will set-up at 4:00pm.

The invitations went out with the Convocation announcements, which saved postage. Student workers have been invited.

Lilah Diederich will purchase 1000 paper plates and 500 napkins from Wholesale Supply; these are the only things left to purchase.

President Carr will contact Plant Services regarding the table and chairs; the Zoo charges \$1.00 for tables and \$.50 per chair. We will use the Zoo's microphone and speaker and ask Plant Services for a back-up. The tent will be set up Monday night and tore down Wednesday. He will also contact Alumni to see about using the prize tumbler.

Chartwells has signed the MOU.

President Carr will ask Athletics to see if they have any kind of containers to hold the pop and water. Toni Schwartz will make signs for pop and water.

President Carr distributed last year's suggestions for improvement. He will tell Chartwells to put tongs in the potato chips.

Amy Woodbeck and Brenda Roedocker reported for the Prize Committee. They will bring sign-up slips and pens. The suggestion was made to try and get some motel rooms as prizes. Brenda, Amy and President Carr will meet Monday, August 13th to bag the prizes.

President Carr will check on if Buckshot the Beaver can attend.

New Business:

President Carr announced that Mr. and Mrs. Fuller are hosting a Staff Senate Appreciation get together tentatively for Monday, September 10th at their home. Invitations will be sent out to Staff Senate members and a guest.

Motion by Rich Berg, second by Shan Haarsager to adjourn the meeting. Motion carried. Meeting adjourned at 9:45 a.m.

Respectfully submitted,

Toni Schwartz

All Staff are invited and encouraged to attend all Staff Senate meetings.