

**Minot State University
Staff Senate Minutes
Tuesday, December 18, 2007
9:00 a.m. – Westlie Room**

Members Present: Chad Carr, Toni Schwartz, Linda Benson, Thomas Lipsey, Scott Peterson, Brenda Roedocker, Shan Haarsager, Tawnya Bernsdorf, Barb Johnson, Richard Berg, Cheryl Rystedt, Kathy Nelson, Amy Woodbeck, Donna Just, Lilah Diederich, and Judy Bacon.

Members Absent: Laurel Hyatt, Brenda Anderson, Libby Claerbout, Ann Rivera, and Chad Fenner.

Ex Officio Members and Visitors Present: Cheryl Nilsen.

Call to Order: President Carr called the meeting to order at 9:05 a.m.

Approval of Minutes: A motion to approve the minutes of Nov 20th was made by Shan Haarsager and seconded by Barb Johnson. Motion carried.

Officer's Reports: Toni Schwartz reported the balance in the Staff Senate's General Fund is \$1,014.25. The MSU at the Zoo fund balance is \$494.28.

As per the results of the last Staff Senate election, Judy Bacon will serve as the new Staff Senate member; replacing Linda Llewellyn. Nathan Anderson will serve on the Compensation Task Force.

Chad Carr reported on the following items:

- Urges all staff to attend Convocation on January 7, 2008.
- If anyone would like to serve on the Sustained Ability Committee regarding recycling, please contact Guy Hanley.

Rich Berg commends President Fuller on his handling of the issue of letters which were sent out to recover parking fines.

Cheryl Nilsen reported on Faculty Senate. They are focusing on the new catalogue and curriculum issues.

Donna Just encourages all staff to sign up for EONS (Emergency Operation Notification System). Information can be found in the Red & Green and Inside.

Brenda Roedocker reported on the Holiday Decorating Contest. RCJC is this year's winner. There were no entries in the door-decorating category. There were some complaints about criteria issues, and it was decided the Decorating Committee will include the criteria with the competition dates next year. Rich Berg motioned that the Decorating Committee order, engrave, and present a traveling plaque to RCJC. Seconded by Linda Benson. Since the plaque has been lost, Linda Benson will look up the previous bill to aid in the ordering. Unanimous vote, motion carries. Chad Carr thanked the committee for their work.

Old Business:

President Carr asked for a volunteer to serve as liaison to the Faculty Senate. Rich Berg made the motion to have President Carr seek out a volunteer within the newer members of Staff Senate, and if no one volunteers, that he appoint someone. Donna Just seconded. Unanimous vote, motion carries.

Chad Carr presented prices from Signs Today for the Staff Senate banner. The cost for an eight-foot banner is \$25 a foot. Lilah Diederich motioned to purchase the banner, seconded by Cheryl Rystedt. Unanimous vote, motion carries.

Chad Carr reported on results of the Staff Senate survey, and they will be emailed out in the near future. He also mentioned there may be a campus-wide survey sent out later.

New Business:

President Carr has no news regarding the CPR/First Aid Training. He is waiting to hear from Wes Matthews.

Lilah Diederich was approached by a custodian who would like to utilize the KRONOS system, and she would like to know who should be approached. Chad Carr said he would bring it up at his next meeting with Dr. Fuller.

Motion by Rich Berg to adjourn the meeting. Meeting adjourned at 9:40 a.m. Next meeting is scheduled for January 15, 2008.

Respectfully submitted,

Toni Schwartz

All Staff are invited and encouraged to attend all Staff Senate meetings.