

Minot State University  
Staff Senate Minutes  
Tuesday, January 20, 2009  
9:00 a.m – Jones Room

*Members Present:* Nathan Anderson, Mindy Rudnick, Chad McNally, Lisa Johnson, Linda Benson, Rosie Winczewski, Kathy Nelson, Renae Yale, Lilah Diederich.

*Absent:* Matt Schaefer, Marcia Johnson, Libby Claerbout, Marlene Hargrave, Amy Woodbeck, Mandy Bibow, Karla Bredahl, Pam Hopkins, Brenda Roedocker, Scott Peterson, T.J. Lipsey, Karen Humphreys, Ann Rivera, Kylene Kraft, Tim Healy.

**Ex Officio Members and Visitors Present:**

**Call to Order:** President Nathan Anderson called the meeting to order at 9:00 a.m.

**Approval of Minutes:** Lisa Johnson made a motion to approve the minutes. Second by Linda Benson.

**Approval of Agenda:** Lisa made a motion to approve. Rosie Winczewski seconded.

**Reports:** Matt Schaefer was not present to give a Vice President Report.

Mindy Rudnick gave the Treasurer's Report.

- The Staff Senate General Fund had a cash balance of \$623.95, with copy expenses of \$132.00, food expense of \$16.00 and postage of \$2.52. The Kick-Off fund had a cash balance of \$1,350.00. There were scrap metal deposits totaling \$1,012.36. We had expenses of \$34.65 for copies, and tent rental of \$600. There is \$755.10 in recycling token to use also.

**Area Reports:**

Lilah reported that the orientation committee had not met since their first meeting. The agreed that the main focus of a developing a staff handbook should be the orientation part. The committee has a meeting with Ron to discuss what he feels they need to focus on. Rosie asked who the staff handbook would be directed to, departments or all across the board, campus-wide. Lilah said it would be broader based and focus on a campus-wide orientation for staff.

**Old Business:**

**Staff Senate Scholarships:** There were fourteen applicants for Staff Senate and one person was ineligible. It was decided that recipients would be drawn using the out a hat method. Award recipients included: Rebecca Ruzicka, Kassie Krebsbach, Rochelle Loda, and Richard Kremer.

**Staff Survey:** Deb Wentz asked Nathan about the Staff Survey staff senators filled out last year. Matt dug into Chad's old files on his computer and the surveys were conducted

in January of 2008 addressing topics pertaining to Staff Senate. He had nine respondents and Nathan has obtained the results and is looking into conducting another survey.

**NDUS Staff Senate:** Since we did not have a quorum we could not vote to support MSU's involvement in the NDUS Staff Senate. They will have an IVN meeting on February 6<sup>th</sup> at 3:00 in Admin 158. All eleven institutions should be in attendance and will be voting on the by-laws.

**New Business:** No new business.

Meeting Adjourned 9:21. Lilah made a motion, Renae second. Next meeting will be Tuesday, February 17, 2009.

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