

Minot State University  
Staff Senate Minutes  
Tuesday, April 21, 2009  
9:00 a.m – Jones Room

*Members Present:* Nathan Anderson, Mindy Rudnick, Matt Schaefer, Marcia Johnson, Lilah Diederich, Pam Hopkins, Karla Bredahl, Rosie Winczewski, Marlene Hargrave, Brenda Roedocker, Linda Benson, Scott Peterson, Tim Healy, Kathy Nelson.

*Absent:* Amy Woodbeck, Renae Yale, Karen Humphreys, Chad McNally, Lisa Johnson, Libby Claerbout, Mandy Bibow, T.J. Lipsey, Ann Rivera, Kylene Kraft.

**Ex Officio Members and Visitors Present:** Dr. Fuller, Wes Matthews, Lori Willoughby.

**Call to Order:** President Nathan Anderson called the meeting to order at 9:00 a.m.

**Approval of Minutes:** Marcia Johnson made a motion to approve the minutes. Second by Brenda Roedocker.

**Approval of Agenda:** Matt Schaefer made a motion to approve. Karla Bredahl second.

**Reports:** Matt Schaefer wanted to remind everyone about the IT demonstration on May 4<sup>th</sup> and 5<sup>th</sup>.

Mindy Rudnick gave the Treasurer's Report.

- The Staff Senate General Fund had a cash balance of \$620.59, with copy expenses of \$132.00, food expense of \$16.00 and postage of \$5.88. The Kick-Off fund had a cash balance of \$1,350.00. There were scrap metal deposits totaling \$1,257.37. We had expenses of \$34.65 for copies, and tent rental of \$600. There is \$755.10 in recycling tokens.

**Address by Dr. Fuller:** Dr. Fuller informed the Staff Senate that Minot State had received the additional funding from the legislature to complete the Swain Hall Renovation. The legislature also decided to cap tuition at 4% and the 5% increase salaries passed the House. He also discussed the topics of concern brought up at the open forums, including admission standards, terminal degrees of full time faculty and moving athletics to NCAA Division II.

**Old Business:**

**Orientation Committee/Staff Handbook:** The orientation committee is continuing to work on the staff handbook. They are in the process of arranging the information into a complete booklet, with Yadi Si doing much of the composition. The committee hopes to have the handbook done before summer session and will hold open forums for comments and ideas before completing the project. They will also seek approval of the senate before they begin distribution.

**NDUS Staff Senate:** The NDUS Staff Senate has passed and approved their by-laws. The president of the State Staff Senate has been able to sit in on State Board of Higher Ed meetings. The meeting for this month has been cancelled due to weather and flooding. They hope to have a meeting in June in Bismarck.

Elections: Staff Senate elections will be conducted electronically this year via Survey Monkey. Linda Benson got the idea after discussing with Bismarck how they conduct their Staff Senate elections. Nathan will do the work to create the ballot online. Voting will begin on April 30<sup>th</sup> and remain open for one week.

**New Business:**

**I Gave a Dam Campaign:** The campaign runs through April and is a way to increase participation in support of the university.

**Walking Club:** Rosie has asked to have the walking club added to the agenda for next month. She is wondering if Staff Senate would be interested in supporting a project the Walking Club is looking at doing.

**CTF:** Wes Matthews gave an update on the CTF recommendations for 2009-2010 year. The board is still waiting on word from the Legislature, however the final recommendation was a 5% increase, with a 3% increase across the board and 2% increase for longevity.

Lilah Diederich made a motion to adjourn, Marcia Johnson second. Meeting Adjourned 10:01. Next meeting will be Tuesday, May 19, 2009.

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